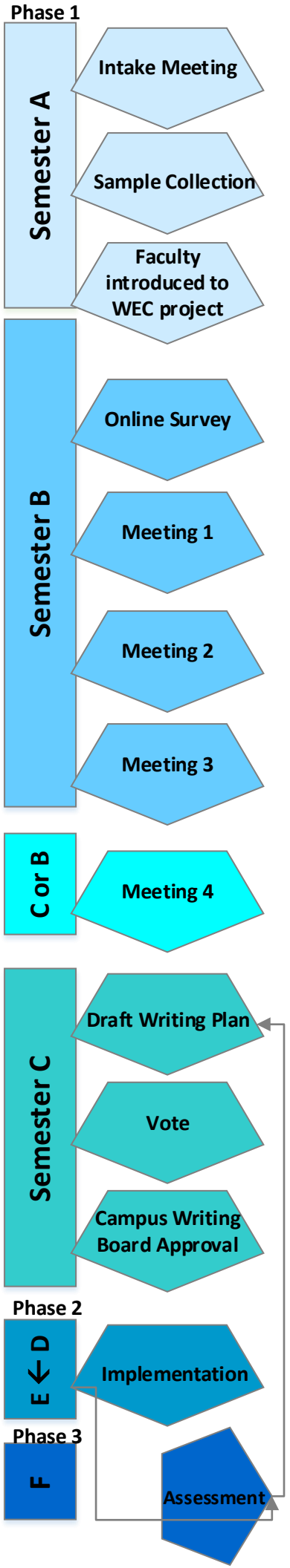
WEC Process Outline



Who WEC Team, Chair, Faculty Liaison
Description Planning for WEC project Phase 1

Who WEC team and selected classes
Description WEC team collects student writing samples from selected 1XXX through 3XXX classes

Who Full Faculty
Description WEC Director attends faculty meeting to introduce the project and answer questions *(approximately 15-20 minutes)*

Who WEC team distributes survey to full faculty, students taking undergraduate classes offered by the unit, and industrial affiliates where appropriate

Description Questions relate to discipline-specific writing and writing instruction *(approximately 20 minutes)*

Who Full Faculty / TAs / GIs / Advisors / Other
Description Review survey results and articulate discipline-specific writing characteristics and abilities *(approximately 2 hours)*

Who Full Faculty / Special Committee / Other
Description Map desired writing abilities into undergraduate curriculum *(approximately 1 hour)*

Who Full Faculty / Special Committee / Other
Description Discuss desired writing assessment strategies (on assignment, course, level, or programmatic levels) *(approximately 1 hour)*

Who Full Faculty / TAs / GIs / Advisors / Other
Description Discuss instructional support needed to implement plan *(approximately 1 hour)*

Who Faculty Liaison and Full Faculty
Description Review and make revision suggestions on draft of Writing Plan. This may happen in meetings, document sharing software, or other means

Who Full Faculty
Description Faculty vote to approve Writing Plan

Who Campus Writing Board
Description Provost-appointed board reviews Writing Plan for approval. Approved plans are forwarded to the Vice Provost and Dean of Undergraduate Studies for fiscal approval.

Who WEC, UCEW, and other University Services
Description Ongoing support from WAC team and UCEW resources

Who Faculty Liaison and Campus Writing Board
Description Assess Writing Plan, revise, and re-submit to Campus Writing Board