

DUO MULTIFACTOR AUTHENTICATION

GETTING STARTED

In order to begin enrollment with MFA:

- Open the browser of your choice
- Within the address bar, please enter <https://talon.fau.edu/mfa>

ENROLLMENT OPTIONS

Upon visiting the link, you will be presented with the following webpage and see two options.

Select "**Only required MFA supported services**", and click "**Save**".

Multi Factor Authentication (MFA) Enrollment

Florida Atlantic University's Office of Information Technology recommends that all employees enable multi factor authentication for all FAU controlled sites and services they access.

To help protect certain services at FAU the Office of Information Technology has begun implementing stricter password policies and multi factor authentication (MFA). If you elect to use MFA you will be required to provide a second method (or factor) of authentication when accessing all or some services.

Two-factor authentication provides a second layer of authentication a password that limits the ability of an outside party to gain access to your account and information. Click continue to enroll in Multi Factor authentication.

Please note that you may NOT un-enroll from MFA once enrolled.

Multi Factor Enrollment Option

- Only required MFA supported services (most commonly selected)
- All MFA supported services

Save

HOW TO ENROLL DEVICES

After clicking "**Save**", a new button will show itself, saying "**Enroll/Update Device(s)**" Select it in order to continue.

Multi Factor Enrollment Option

Only required MFA supported services (most commonly selected)

All MFA supported services

Save

Enroll/Update Device(s)

ENROLLMENT MANAGEMENT

After selecting "**Enroll/Update Device(s)**", you will be taken to the "**Enrollment Management**" page. Click "**Start Setup**" in order to continue.

Enrollment Management

- When adding a device please follow the on-screen instructions precisely.
- When prompted to scan the barcode please make sure to click the plus button in the Duo Security Application this will start the add an account process on your phone.

 **Protect Your Florida Atlantic University Account**

[What is this?](#) [Need help?](#)

Two-factor authentication enhances the security of your account by using a secondary device to verify your identity. This prevents anyone but you from accessing your account, even if they know your password.

This process will help you set up your account with this added layer of security.

Start setup

CHOOSING A DEVICE

You will now have the options of choosing which device you initially want to set up. For example, if you own a Smartphone, we recommend choosing "**Mobile Phone**" and click "**Continue**".

Enrollment Management

- When adding a device please follow the on-screen instructions precisely.
- When prompted to scan the barcode please make sure to click the plus button in the Duo Security Application this will start the add an account process on your phone.

The screenshot shows the FAU logo and the text "FLORIDA ATLANTIC UNIVERSITY" on the left. Below the logo are links for "What is this?" and "Need help?". The main content area is titled "What type of device are you adding?". It contains four radio button options: "Mobile phone RECOMMENDED", "Tablet (iPad, Nexus 7, etc.)", "Landline", and "U2F token (Requires a U2F token compatible browser)". A blue arrow points from the left towards the "Mobile phone" option. A black circle highlights the green "Continue" button at the bottom of the form.

SETTING UP A MOBILE PHONE

Continuing from the previous step, you will now be asked to type in the number of your mobile phone.

Enrollment Management

- When adding a device please follow the on-screen instructions precisely.
- When prompted to scan the barcode please make sure to click the plus button in the Duo Security Application this will start the add an account process on your phone.

The screenshot shows the FAU logo and the text "FLORIDA ATLANTIC UNIVERSITY" on the left. Below the logo are links for "What is this?" and "Need help?". The main content area is titled "Enter your phone number". It features a dropdown menu for "United States", a text input field for the phone number, and a small example "ex: (201) 234-5678". Below the input field are two buttons: "Back" and "Continue". A blue arrow points from the left towards the phone number input field.

After typing in your number, the system will prompt you for confirmation. Verify the number is correct by clicking the checkbox and then clicking "**Continue**".

Enrollment Management

- When adding a device please follow the on-screen instructions precisely.
- When prompted to scan the barcode please make sure to click the plus button in the Duo Security Application this will start the add an account process on your phone.



The screenshot shows the FAU enrollment interface. On the left is the FAU logo and links for 'What is this?' and 'Need help?'. The main heading is 'Enter your phone number'. Below this is a dropdown menu for 'United States', a text input field containing '+1 561 [redacted]' with a green checkmark to its right, and an example number 'ex: (201) 234-5678'. A checkbox is checked, with the text '(561) [redacted] This is the correct number.' below it. At the bottom are 'Back' and 'Continue' buttons. A blue arrow points from the left towards the 'Continue' button, which is also circled in black.

SETTING UP A MOBILE PHONE (CONT.)

After verifying your number, the system will prompt you to select the type of smartphone you own. Please select the one that corresponds to you and click continue.

Enrollment Management

- When adding a device please follow the on-screen instructions precisely.
- When prompted to scan the barcode please make sure to click the plus button in the Duo Security Application this will start the add an account process on your phone.



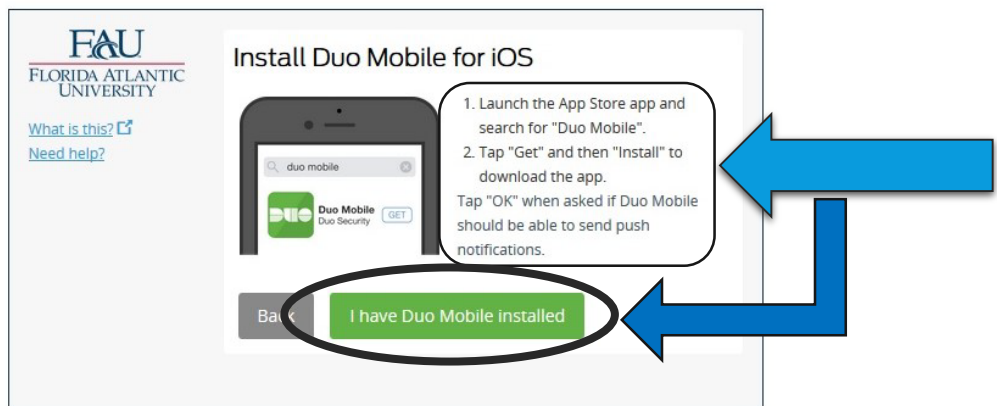
The screenshot shows the FAU enrollment interface. On the left is the FAU logo and links for 'What is this?' and 'Need help?'. The main heading is 'What type of phone is 561-[redacted]?' Below this is a list of radio button options: 'iPhone', 'Android', 'BlackBerry', 'Windows Phone', and 'Other (and cell phones)'. At the bottom are 'Back' and 'Continue' buttons. A blue arrow points from the left towards the 'Continue' button, which is also circled in black.

INSTALLING DUO MOBILE

Depending on which device you selected, directions involving how to install the App on your Smartphone are shown by the system. Once you complete the instructions or if you already have the App installed, click "**I have Duo Mobile Installed**".

Enrollment Management

- When adding a device please follow the on-screen instructions precisely.
- When prompted to scan the barcode please make sure to click the plus button in the Duo Security Application this will start the add an account process on your phone.

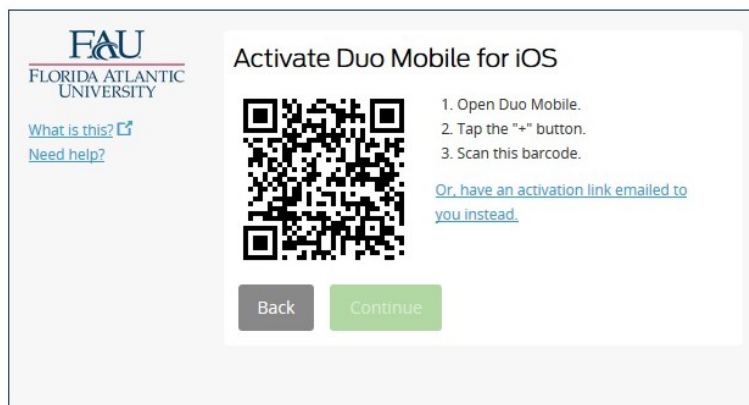


CONFIGURING DUO MOBILE ON YOUR SMARTPHONE

You will be prompted with a QR Code to scan in order to Active Duo Mobile. Have your device ready.

Enrollment Management

- When adding a device please follow the on-screen instructions precisely.
- When prompted to scan the barcode please make sure to click the plus button in the Duo Security Application this will start the add an account process on your phone.

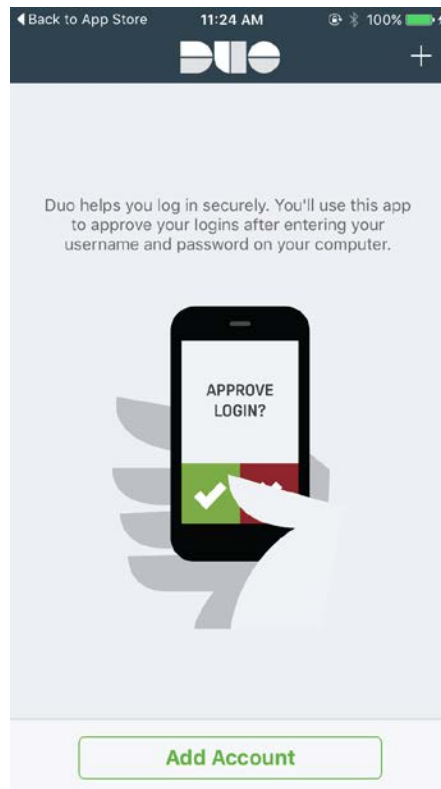


After downloading Duo Mobile on your respective device, you will find an App that looks like this:



CONFIGURING DUO MOBILE ON YOUR SMARTPHONE

Upon opening Duo Mobile for the first time, you will be presented with this default screen:



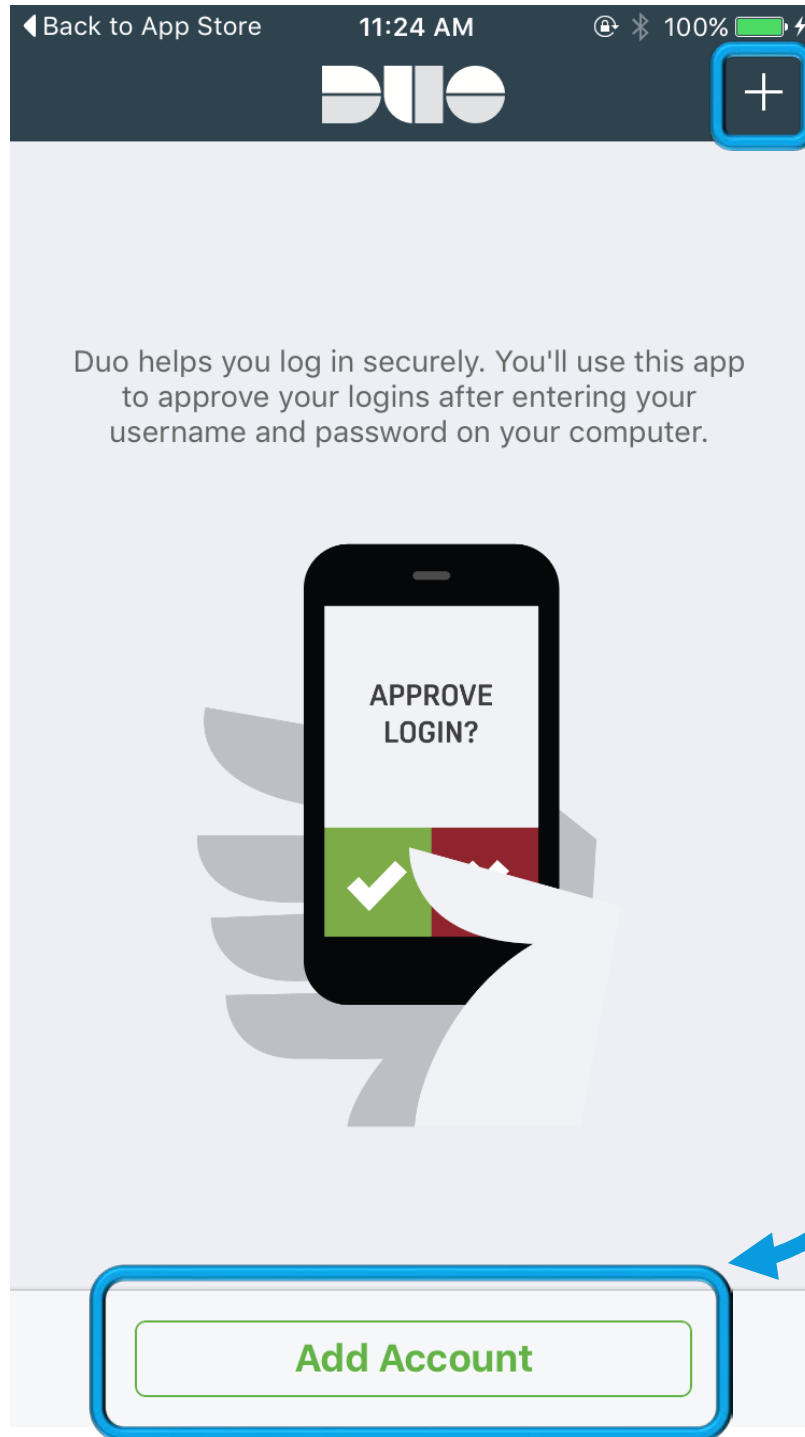
CONFIGURING DUO MOBILE ON YOUR SMARTPHONE (CONT.)

Depending on how you have your Smartphone configured, you may receive some security prompts. Please ensure to select **"OK"** for **any** prompts that show up on this screen from **"Duo Mobile"**.



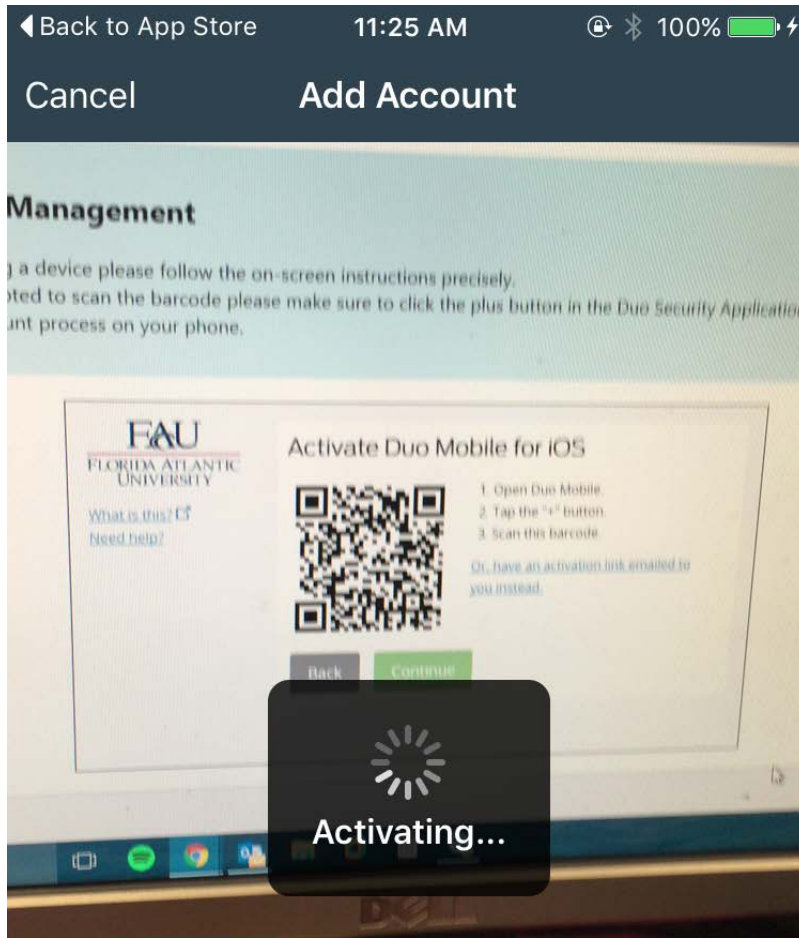
ADDING AN ACCOUNT

In order to scan the Q.R. Code on your screen, you can tap either the "+" in the top right of the App, or "**Add Account**" at the bottom of the App to add a new account to it.



SCANNING THE Q.R. CODE

The App will access the rear camera on your device. Make sure to move the camera so the Q.R. code is in its view. If read correctly, the App will automatically start to activate.



Scan an activation barcode to link Duo Mobile to your account.

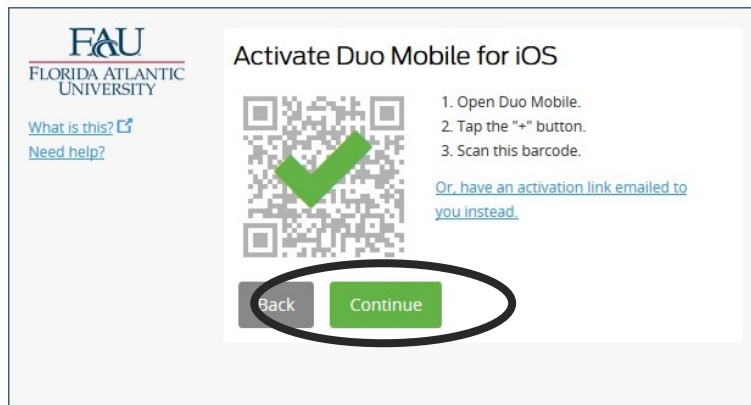
No Barcode?

SCANNING THE Q.R. CODE (CONT.)

Upon successful activation, the Q.R. code from the System will show a green checkmark above it. Click **“Continue”**.

Enrollment Management

- When adding a device please follow the on-screen instructions precisely.
- When prompted to scan the barcode please make sure to click the plus button in the Duo Security Application this will start the add an account process on your phone.

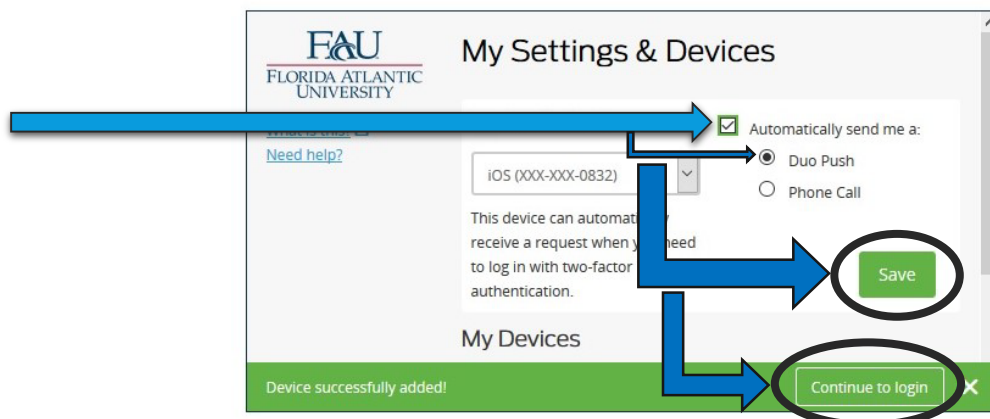


SETTINGS & DEVICES

Successfully adding a new device will bring you to the **“My Settings & Devices”** page, where you can configure how MFA will behave with the devices on your account. Select the checkbox labeled **“Automatically send me a:”** and choose **“Duo Push”**. Afterwards, click **“Save”** and **“Continue to login”**.

Enrollment Management

- When adding a device please follow the on-screen instructions precisely.
- When prompted to scan the barcode please make sure to click the plus button in the Duo Security Application this will start the add an account process on your phone.



LOGGING IN!

Congratulations! You are now completely enrolled with Duo Multifactor Authentication for FAU.

Upon logging in to any FAU service, you will be presented with this screen.

FAUNet ID Identity Provider

FAUNet ID Identity Provider

The service you are accessing requires that you login with your FAUNet ID.



[What is this?](#)
[Add a new device](#)
[My Settings & Devices](#)
[Need help?](#)

Choose an authentication method

Duo Push Used automatically

Send me a Push

Call Me

Call Me

Enter a Passcode

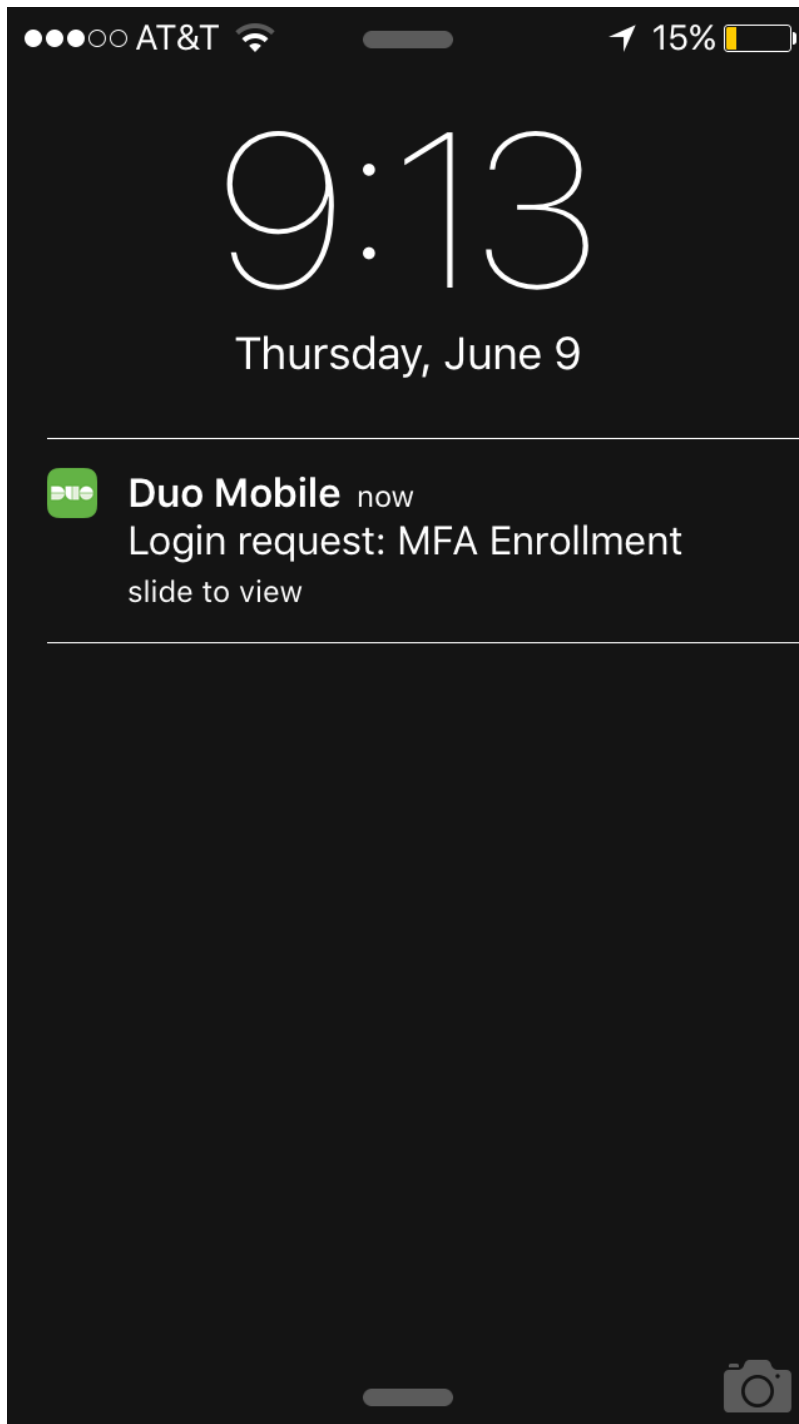
Enter a Passcode

Remember me for 24 hours

Lost device or need help? Use our [Enrollment Portal](#) to update your MFA options.
If you are missing your device you may multi factor through a phone call or SMS code.

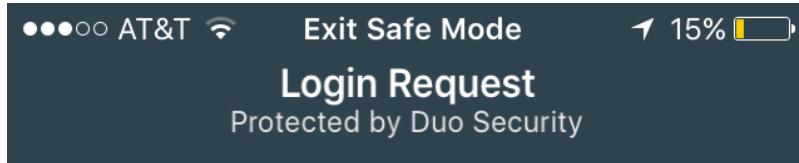
LOGGING IN! (CONT.)

Your mobile device will receive a **Duo Push Notification**.



LOGGING IN! (CONT.)

Upon opening the notification on your Smartphone, the Duo Mobile App will open to this screen. Tap "Approve" in order to log in to your desired service.



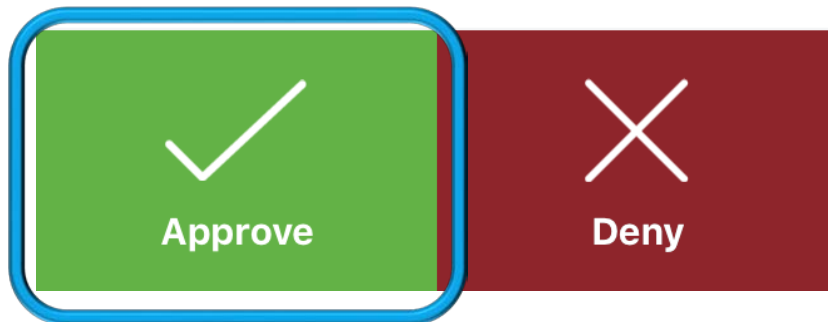
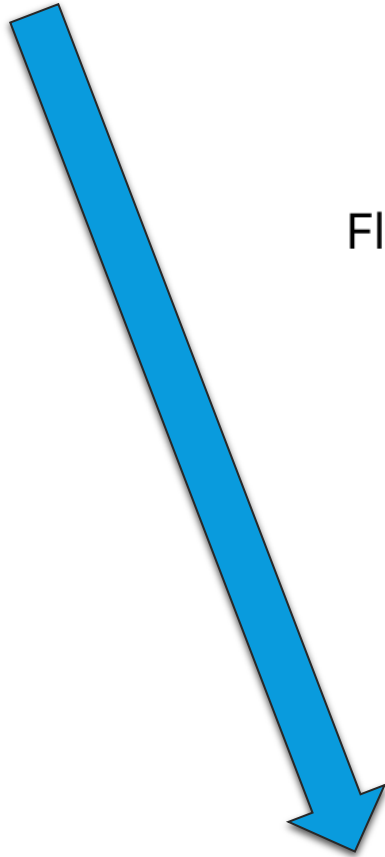
Florida Atlantic University
MFA Enrollment



131.91.7.40
Boca Raton, FL, US



9:12:49 AM EDT
June 9, 2016




BONUS

As a bonus, if you don't feel like using Duo Mobile each and every time you log into a new service, you also have the option to "**Remember me for 24 hours**". Make sure you click this option **BEFORE** approving from your mobile device.

FAUNet ID Identity Provider

FAUNet ID Identity Provider
The service you are accessing requires that you login with your FAUNet ID.

 **FLORIDA ATLANTIC UNIVERSITY**

[What is this?](#)
[Add a new device](#)
[My Settings & Devices](#)
[Need help?](#)

Choose an authentication method

<input checked="" type="checkbox"/> Duo Push <small>✓ Used automatically</small>	Send me a Push
<input type="checkbox"/> Call Me	Call Me
<input type="checkbox"/> Enter a Passcode	Enter a Passcode
<input type="checkbox"/> Remember me for 24 hours	

Lost device? Need help? Use our [Enrollment Portal](#) to update your MFA options.
If you are changing your device you may multi factor through a phone call or SMS code.