

Revised Timeline for Preparation for the Interim 5th Year SACSCOC Report

January 1, 2018-March 15, 2019

January 1-January 31	Dr. Ivy finalizes working group members and the workflow process for completing the report.
February 1-March 31	Steering Committee and Working Groups review new principles/standards and appropriate FAU policies and data.
April 1-June 15	Working Groups create first draft responses and documentation for their assigned standards and load into XITRACS.
June 16-August 15	Dr. Buller and the other internal editors (as needed) review and provide feedback to Working Groups (through Dr. Buller). Working Groups revise as feedback comes to them.
August 16-August 31	Working Groups finalize revisions from Dr. Buller and prepare a “final” draft to move to the External Reviewer. Each Working Group Chair should review the submissions from your team prior to August 31.
September 1-September 30	External reviewer provides feedback to Working Groups through Dr. Ivy and Dr. Buller. Working Groups begin to revise as feedback comes to them.
October 1-20	Working Groups finalize the incorporation of feedback from the External Reviewer. Approval of the edits by Dr. Buller must be completed by October 20.
October 20-November 30	Dean Hixon leads the internal review team in creating a draft in one voice, link checked, consistent referencing, etc. Working Groups may need to provide edits/corrections as identified by Dean Hixon.
December 1-20	Working Groups finalize suggested corrections from Dean Hixon.
December 20-January 31	External reviewer conducts a final review of the entire document and working groups prepare revisions as they are made. Revisions are approved by Dr. Buller.
February 1-February 28	Steering Committee, Dr. Buller and OIT/Debra Szabo review final document and preface/supplementary material is prepared.
March 1-14	Final preparation for submission by Provost’s office and OIT. Document is available for ELT and Dean review.
March 15, 2019	5 th Year Interim Report Due to SACSCOC.