**PELS Advisory Committee (2) Minutes –**

**Date: Nov 14, 2022**

In Attendance:

Andres Ramirez Aguedelo, Fred Bloetscher, Debbi Johnson-Rais, Xing-Hai Zhang, Cynthia Carrico, Laurie Nesbitt, Romain Rivaux, Caiyun Zhang, Jeff Galin, Claudia Amadori

**PELS Website:** The committee reviewed the PELS website and approved the Program Objectives. Changes/additions suggested include:

* Adding a “Student Resources” tab. This should include links to MLA/APA formatting, library resources on research, etc. CA will follow up.
* Adding short videos describing courses and workshops.
* Reviewing and revising Bibliography; links to articles and/or useful sites will be included in the bibliography. Dated material will be removed. Committee to make suggestions on materials to be included.
* Faculty consultations: CA will include a link/email for faculty/departments who wish to schedule a private consultation with the PELS Team.
* Committee suggested some minor editing; CA will follow up.
* “Donate” page will be linked to FAU Foundation.

**PELS Funding (Pilot)**: Funding for pilot will extend to 2023-24. Immediate funding to be signed off shortly. JG will hire a full-time instructor for Spring and Fall 2023.

**PELS Funding (Beyond Pilot)**: Committee reviewed draft of Brochure for FAU Foundation and suggested some edits. Claudia Amadori (CA) will revise again and send final draft to the committee for approval when ready.

Committee suggested including data from ‘Multilingual Graduate Student Survey’ (May 2022).

**Incentives for faculty contributions/involvement:** The committee discussed faculty incentives for the drafting of resources/syllabi to be used by the PELS program. Incentives could include financial incentive to be drawn from the PELS program budget (donations). The creation of “Faculty Fellows” was also discussed. Jeff Galin (JG) enquired on the possibility of offering faculty workshops lead by committee members. If anyone is interested in creating and/or leading a faculty workshop, please let Claudia know.

**Workshops and Courses for Spring:** Committee suggested that the first faculty workshop – to be offered at the beginning of the Spring semester – should be an “Introduction to Goals” workshop, or an information gathering, rather than a specific instructional workshop.

Graduate workshops for the spring will target Engineering students. Topics should include 1) How to do research 2) How to target research and writing to address a specific research question.

Suggested length of workshop: 2 days - 2 hours per day (or longer).

We will offer at least one 7-week course during the first part of the spring semester. CA/JG might teach the course if instructor has not been hired.

**Teaching multilingual students:** ARA discussed the idea of abstract lines – semantic waves that move from abstract to concrete to analyze student writing in the classroom. ARA will share his research.

**CANVAS site, etc.:** If anyone has any materials they wish to share, please let Claudia know. CA is in the process of creating a PELS Canvas site for faculty. She will share it with the committee before the end of the semester. CA will also develop a Facebook page and Instagram page for PELS.