

FLORIDA ATLANTIC UNIVERSITY

DEPARTMENT OF HOUSING & RESIDENTIAL EDUCATION



Housing Renewals are February 7 - 14 for Fall 2024 – Spring 2025

All Processes are online at <https://housingportalfau.edu>

Review steps at: <https://www.fau.edu/housing/room-selection/>

Requirements to Participate

- Available only to current on-campus spring Boca Raton residents only
- **The \$100 Housing application processing fee is waived during the renewal process.**
- Students may make a roommate group up to 4 students
- Students must have a completed housing application to match with roommates
- Roommate matching is not required

Housing for Upperclassman & Transfer Students

University Village Apartments (UVA)

- Studio Double shared apartment, 2 students shared bedroom
- 4 bedroom / 1 bath apartment, each student has a single bedroom

Innovation Village North* & South Apartments (IVAN & IVAS)

- 4 bedroom / 2 bath apartment, each student has a single bedroom
- 2 bedroom / 2 bath apartment*, each student has a single bedroom

Parliament Hall (PAR)

- Shared double bedroom in a 4-person suite
- Single bedroom in a 4-person suite

Proposed Housing Rates for 2024-2025 are available at
<https://www.fau.edu/housing/rates/>

Housing Renewal Process

- The housing application and roommate matching is available through the Housing Portal, this requires the student's NetID and password.
- Spring residents who renew their housing application **DO NOT** pay the \$100 non-refundable application fee.
- The application and all roommate matching must be completed by Feb 14 at 5 p.m.
- Residents will have access to complete a housing application based on their spring residence hall.
- **The application completion date is NOT a factor for a housing assignment**

February 7 starting at 9 a.m.	APT, UVA and BPW residents may complete an application
February 8 starting at 9 a.m.	HPT and IVAN residents may complete an application
February 9 starting at 9 a.m.	GPT and IVAS residents may complete an application
February 12 starting at 9 a.m.	IRT and PAR residents may complete an application
February 13 starting at 9 a.m.	Any spring Boca Raton campus resident may complete an application
February 14 ending at 5 p.m.	Deadline to complete roommate matching and an application for all Boca Raton spring residents.

Housing Assignments

- **Housing Assignments will be by the resident's Priority Group and Tuition Deposit Date. NOT by Application date:**
 - Priority groups are based on the student's year of entry.
 - Within each priority group housing assignments will be determined by the student's tuition deposit date to the university.
 - If they are part of a roommate group, the roommate's year of entry and tuition deposit date will also be a consideration

1 st Priority Group	Spring residential students who started during summer and fall 2023 or spring 2024 as a first-year student
2 nd Priority Group	Spring residential students who started during 2022 or spring 2023 and Transfer residential students who started during 2023 or 2024
3 rd Priority Group	Spring residential students who started during 2021
4 th Priority Group	Spring residential students who started during 2020
5 th Priority Group*	Spring residential Graduate students and 2 nd bachelor degree students

How to Renew Your Housing Application 2024-2025

1. Select the 2024 – 2025 Academic year application
2. Agree to the Terms and Conditions of the application by completing the DocuSign page with your signature. Select Save and Continue (Students under 18 years of age, the application will require a parent/guardian consent)
3. Review your Personal Details and update your cell phone number if needed.
4. Update your Emergency Contact
5. Answer all General Questions. *This includes if you want to request Gender Inclusive Housing. **It is important that your Gender Inclusive housing answer match that of your roommates or you will not be able to match with your roommate.***
6. Add three Room Type Preferences. Available room preferences are also on our [room rates webpage](#) to review in advance.
7. Answer the Lifestyle Questions. If you plan to search and match with roommate(s) you must check “**Display in Roommate Search results**” on the Lifestyle Questions page of the housing application. This allows students to view your profile and request you as a roommate.
8. Select your Meal plan, only available if you added a room preference for Parliament Hall.
9. Enter your student Z number on the Confirmation page to complete your housing application. This is the final step to complete your housing application.
10. You will receive an email confirmation after you complete your housing application. Make sure you check your FAU student email.
11. If you plan to request a roommate(s) return to the Housing application to start a roommate group or accept roommate requests. You may only add or request roommates who have completed housing application. We will attempt to accommodate all roommate matching. However, some students may not be placed with their roommates.

How to Start a Roommate Group or Accept a Roommate Request

1. Complete your housing application and then return to the Roommate Selection page of the housing application.
2. Roommates can be requested up to **February 14 at 5 p.m. and anytime** after you have a completed housing application.
3. **To match with a roommate your answers to the General Question “I request to live in gender inclusive housing (Yes/No)” must match.**
 - *If you answer No to this question, you can only match with other students who have answered No.*
 - *If you answer Yes to this question, you can only match with other students who have answered Yes.*
4. Please make sure you discuss with any roommates in advance how you will answer this question so you are able to match with one another as roommates.
5. **On the Life Styles Questions page you must check the box “Display in Roommate Search Results and Participate in Roommate Matching” if you want to roommate match.**
 - *If you do not check the box, your profile will not be available for roommate matching.*
6. Check your FAU email for roommate requests.
7. Log into the Housing portal and go to the 2024-2025 Housing application to accept roommate requests
8. Roommate requests expire after two days or February 14 at 5 p.m., whichever comes first.
9. If a roommate cancels their housing application, Housing will place a random student in the suite with the roommate group.

Important Dates After You Apply for Housing

- Residents who renew will receive their **housing assignment on February 26.**
 - Students who renewed will have until **March 1** to cancel their housing application without penalty if they do not want to accept their housing assignment.
- **Some residents who renew will receive a waitlist number on February 26.**
 - Housing assignments for waitlisted students will be made as spaces become available.
 - Waitlisted students are not guaranteed housing.
 - Waitlisted students have three options.
 1. Keep their housing application active and receive monthly updates starting in May.
 2. Cancel their housing application by March 1 with no penalty.
 3. Or cancel the housing application anytime prior to receiving a housing assignment with no penalty. Housing assignments for waitlisted students will occur as we receive cancellations.

Important: waitlisted students should cancel their application if they find alternative housing to avoid a penalty. Once students are assigned housing, cancellation fees will apply.

Need Help?

Housing staff are available for residents who need assistance with the application or roommate matching.

Housing Office

Building SH-46 (*next to Atlantic Park Towers*)

2nd Floor

8 a.m. – 5 p.m.

- Students are encouraged to bring their own laptop, or tablet

Questions?

Website: www.fau.edu/housing

Email housing@fau.edu

Phone 561-297-2880

Main Housing office hours

8 a.m. – 5 p.m. Mon. – Friday

Review all steps at: <https://www.fau.edu/housing/room-selection>

**Complete all processes through the Housing Portal at:
<https://housingportal.fau.edu>**