

FLORIDA ATLANTIC UNIVERSITY™

Graduate Programs—NEW COURSE PROPOSAL¹

UGPC APPROVAL _____
 UFS APPROVAL _____
 SCNS SUBMITTAL _____
 CONFIRMED _____
 BANNER POSTED _____
 CATALOG _____

DEPARTMENT BIOMEDICAL SCIENCE

COLLEGE MEDICINE

RECOMMENDED COURSE IDENTIFICATION (TO OBTAIN A COURSE NUMBER, CONTACT ERUDOLPH@FAU.EDU)

PREFIX PCB COURSE NUMBER 6092 LAB CODE (IF APPROPRIATE, L OR C) _____
L = LAB COURSE; C = COMBINED LECTURE/LAB

COMPLETE COURSE TITLE: BIOMEDICAL WRITING

EFFECTIVE DATE

(first term course will be offered)

____ SPRING 2017

CREDITS²
3

TEXTBOOK INFORMATION:

GRADING (SELECT ONLY ONE GRADING OPTION): REGULAR SATISFACTORY/UNSATISFACTORY _____

COURSE DESCRIPTION, NO MORE THAN THREE LINES:

THIS COURSE IS DESIGNED FOR GRADUATE STUDENTS HEADED TOWARD A BROAD ARRAY OF POST-GRADUATE VOCATIONAL OPPORTUNITIES TO ENHANCE THEIR WRITING, PROFESSIONAL AND ORGANIZATIONAL SKILLS IN ORDER TO EXCEL IN AREAS RANGING FROM PROFESSIONAL EDUCATION, HEALTH CARE AND SCIENTIFIC FIELDS THROUGH BUSINESS.

PREREQUISITES* NONE

COREQUISITES* NONE

REGISTRATION CONTROLS (MAJOR, COLLEGE, LEVEL)*
INSTRUCTOR PERMISSION REQUIRED

* PREREQUISITES, COREQUISITES AND REGISTRATION CONTROLS WILL BE ENFORCED FOR ALL COURSE SECTIONS.

MINIMUM QUALIFICATIONS NEEDED TO TEACH THIS COURSE:

MEMBER OF THE GRADUATE FACULTY OF FAU AND HAS A TERMINAL DEGREE IN THE SUBJECT AREA (OR A CLOSELY RELATED FIELD).

Faculty contact, email and complete phone number:

Dr. Ewa Wojcikiewicz
 (561) 297-2678; ewojciki@health.fau.edu

Please consult and list departments that might be affected by the new course and attach comments.³

Biology Dept. Comments
attached

Approved by:

Department Chair: _____

College Curriculum Chair: _____

College Dean: _____

UGPC Chair: _____

Graduate College Dean: _____

UFS President: _____

Provost: _____

Date:

10/3/16

10/9/16

1. Syllabus must be attached; see guidelines for requirements: www.fau.edu/provost/files/course_syllabus.2011.pdf

2. Review Provost Memorandum: Definition of a Credit Hour www.fau.edu/provost/files/Definition_Credit_Hour_Memo_2012.pdf

3. Consent from affected departments (attach if necessary)

Email this form and syllabus to UGPC@fau.edu one week before the University Graduate Programs Committee meeting.

Syllabus: Fall 2015

1. Course Title: Biomedical Writing

Course Number: PCB 6092 **Credits:** 3

2. Prerequisites: Instructor permission required. Graduate students only.

3. Meeting information: MW 3:30pm -4:50pm BC-71 Rm. 130

4. Instructor Information: Dr. Ewa Wojcikiewicz

BC-71 Rm.324; (561) 297-2678; ewojciki@health.fau.edu

The course director is available during posted office hours barring unforeseen circumstances. Appointments can be made to meet at other times.

5. Course Description

Unique College of Medicine writing course.

Biomedical Science is a broad field comprising many applied sciences geared toward the development of new approaches in healthcare or public health. This course is designed for graduate students headed toward a broad array of post-graduate vocational opportunities to enhance their writing, professional and organizational skills in order to excel in areas ranging from professional education, health care and scientific fields through business. Students will be instructed in basic writing skills, argument formation, debate and presentation skills.

6. Course Objectives

The objective of the course is for students to enhance their ability to write in the biomedical sciences.

7. Course Evaluation: Weekly written assignments will constitute 70% of the grade and the final paper 30% of the grade.

8. Grade Criteria

A 90-100

B 80-89

C 70-79

D 60-69

F 0-59

9. Course Policies:

Please refer to the FAU Catalog for policies regarding absences and incomplete grades.

10. Classroom Etiquette:

Electronic Devices: As a courtesy to the presenter, please turn off all electronic devices. Please refer to the FAU Catalog and Student Handbook. Compliance with university rules and regulations is expected of all students.

11. Disability Policy: In compliance with the American Disabilities Act (ADA), students who require special accommodations due to a disability to properly execute coursework must register with the Office for Students with Disabilities (OSD) – in Boca

Raton, SU 133 (561-297-3880); in Davie, MOD 1 (954-236-1222); in Jupiter, SR 117 (561-799-8585); or at the Treasure Coast, CO 128 (772-873-3305) – and follow all OSD procedures.

- 12. Academic Honor Code:** Students at Florida Atlantic University are expected to maintain the highest ethical standards. Academic dishonesty is considered a serious breach of these ethical standards because it interferes with the University mission to provide a high quality education in which no student enjoys an unfair advantage over any other. Academic dishonesty is also destructive of the University community, which is grounded in a system of mutual trust and places high value on personal integrity and individual responsibility.

The FAU Honor Code requires a faculty member, student, or staff member to notify an instructor when there is reason to believe an academic irregularity is occurring in a course. The instructor must pursue any reasonable allegation, taking action where appropriate. The following constitute academic irregularities:

1. The use of notes, books or assistance from or to other students while taking an examination or working on other assignments, unless specifically authorized by the instructor, are defined as acts of cheating.
2. The presentation of words or ideas from any other source as one's own is an act defined as plagiarism.
3. Other activities that interfere with the educational mission of the University.

For full details of the FAU Honor Code, see University Regulation 4.001 at www.fau.edu/regulations/chapter4/4.001_Honor_Code.pdf.

- 13. Supplemental Materials:** Supplemental materials will be assigned in class. These will include scientific papers and other writing samples in addition to peer manuscript drafts.

14. Course Outline

Course content will follow the textbook: "The Craft of Scientific Writing" by Michael Alley. Each week students will have to complete a written assignment based on biomedical writing skills covered that week. Completed written assignments will be reviewed in a group setting and discussed in class. Following group feedback, assignments will be submitted to instructor.

The course schedule will be as follows:

Date	Topic to be Covered
Mon, Aug 17	Introduction to Biomedical writing
Wed, Aug 19	Document structure
Mon, Aug 24	Document structure
Wed, Aug 26	Document structure: transition, depth and emphasis
Mon, Aug 31	Document structure: transition, depth and emphasis
Wed, Sep 2	Using Precise Language
Mon, Sep 7	<i>NO Class, Labor Day</i>
Wed, Sep 9	Clarity of Language
Mon, Sep 14	Tone
Wed, Sep 16	Utilizing appropriate terminology
Mon, Sep 21	Unfamiliar terminology
Wed, Sep 23	Language: being concise
Mon, Sep 28	Language: being concise
Wed, Sep 30	Language:rhytm
Mon, Oct 5	Language: fluidity
Wed, Oct 7	Illustration
Mon, Oct 12	Illustration
Wed, Oct 14	Writing correspondence
Mon, Oct 19	Writing correspondence
Wed, Oct 21	Writing proposals
Mon, Oct 26	Writing proposals
Wed, Oct 28	Writing Instructions
Mon, Nov 2	Writing Instructions
Wed, Nov 4	Preparing presentations
Mon, Nov 9	Revising and editing
Wed, Nov 11	<i>NO Class, Veteran's Day</i>
Mon, Nov 16	Revising and editing
Wed, Nov 18	Student presentations 4 presentations of 15-20 minutes each
Mon, Nov 23	Student presentations 4 presentations of 15-20 minutes each
Wed, Nov 25	Student presentations 4 presentations of 15-20 minutes each

From: [Tanja Godenschwege](#)
To: [Bridget Statler](#); [Sarah Milton](#); [Michelle Cavallo](#)
Subject: Re: Graduate Program New Course Proposal form to add Biomedical Writing course in the Master of Science of Biomedical Science Degree Program
Date: Tuesday, October 04, 2016 8:41:24 PM
Attachments: [ATT00001.png](#)

Hi Bridget, Sarah, and Michelle,

The syllabus looks distinct enough from my course, so I don't consider it a conflict with my Scientific Communication course.

Tanja A Godenschwege, PhD
Associate Professor
Florida Atlantic University-Jupiter
John D Mac Arthur Campus
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Bldg MC-19, Room 209
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[E-mail:godensch@fau.edu](mailto:godensch@fau.edu)

On 10/4/2016 1:55 PM, Bridget Statler wrote:

Dear Dr. Godenschwege,

Please find attached the Graduate Program New Course Proposal form to add course Biomedical Writing course in the Master of Science of Biomedical Science Degree Program.

Under the "Consult and list departments that might be affected by the change and attach comments" box, we are including the Biology Department.

Kindly send a letter of support or an email with your comments by **October 12th, 2016**.

Thank you very much for your time and attention.

Regards,

Bridget Statler, M. Ed.
Graduate Programs Coordinator

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Boca Raton, FL 33431
BC 71, Room 206 A
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