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Graduate Programs—NEW COURSE PROPOSAL

DEPARTMENT NAME: DEPARTMENT OF VISUAL ARTS & ART HISTORY COLLEGE OF: Dorothy F. Schmidt College of Arts & Letters

RECOMMENDED COURSE IDENTIFICATION:
 PREFIX ART COURSE NUMBER 6816 LAB CODE (L or C)
 (TO OBTAIN A COURSE NUMBER, CONTACT ERUDOLPH@FAU.EDU)
 COMPLETE COURSE TITLE : PROFESSIONAL PRACTICES

EFFECTIVE DATE
 (first term course will be offered)
F2012

CREDITS: 2
 REPEATABLE FOR CREDIT UP TO 4 TIMES

TEXTBOOK INFORMATION:

GRADING (SELECT ONLY ONE GRADING OPTION): REGULAR X PASS/FAIL SATISFACTORY/UNSATISFACTORY

COURSE DESCRIPTION, NO MORE THAN 3 LINES:
 Rotating professional development topics such as teaching pedagogy, professional documentation, digital tools for the studio artist, studio critique and art writing to support the professional practices needed by an emerging artist.

PREREQUISITES W/MINIMUM GRADE: *
 NONE

COREQUISITES:
 NONE

OTHER REGISTRATION CONTROLS (MAJOR, COLLEGE, LEVEL):
 ACCEPTANCE INTO MFA PROGRAM IN VISUAL ARTS & ART HISTORY OR PERMISSION OF INSTRUCTOR

PREREQUISITES, COREQUISITES & REGISTRATION CONTROLS SHOWN ABOVE WILL BE ENFORCED FOR ALL COURSE SECTIONS.
 *DEFAULT MINIMUM GRADE IS D-.

MINIMUM QUALIFICATIONS NEEDED TO TEACH THIS COURSE:
 M.F.A. VISUAL ARTS

Other departments, colleges that might be affected by the new course must be consulted. List entities that have been consulted and attach written comments from each.

____ Carol Prusa, Professor, cprusa@fau.edu 561-297-2969
 Faculty Contact, Email, Complete Phone Number

SIGNATURES

Approved by:
 Department Chair: Linda R. Johnson
 College Curriculum Chair: _____
 College Dean: _____
 UGPC Chair: _____
 Dean of the Graduate College: _____

Date:
12/8/11

SUPPORTING MATERIALS

Syllabus—must include all details as shown in the UGPC Guidelines.
 Written Consent—required from all departments affected.
 Go to: <http://graduate.fau.edu/gpc/> to download this form and guidelines to fill out the form.

Email this form and syllabus to diamond@fau.edu and eqirjo@fau.edu one week **before** the University Graduate Programs Committee meeting so that materials may be viewed on the UGPC website by committee members prior to the meeting.

ART 6816 - Professional Practices: 2cr.

(Registration controls: **ACCEPTANCE INTO MFA PROGRAM IN VISUAL ARTS & ART HISTORY OR PERMISSION OF INSTRUCTOR**)

Instructor: Prof. Carol Prusa

cprusa@fau.edu 297-2969 (note: best to communicate via e-mail)

Office Hours: 12:00-1:00, MW or before and after class (by appointment)

Class hours: W 6:00-8:50

ART6816 Professional Practices (2cr): rotating professional development topics such as teaching pedagogy, professional documentation, digital tools for the studio artist, studio critique and art writing to support the professional practices needed by an emerging artist.

Course objectives: This class focuses on issues concerning visual artists in the early years of their professional lives, presenting practical information on activities artists engage in including negotiating art world structures, applying for grants, documenting work and promoting work. Through this course, students will produce professional support materials, curate an exhibition, produce a lecture series and write a grant or project proposal.

Required Book:

Getting Your Sh*t Together: A Professional Practices Manual For Artists:

By Karen Atkinson and GYST Ink"

Atkinson, Karen; Paperback

Recommended Books:

The Practical Handbook for the Emerging Artist

By Margaret R. Lazzari (enhanced second edition)

Art Without Compromise

By Wendy Richmond

Supporting texts:

Creative Capital: Artist Tools Handbook (from their professional development program)

Creative capital: Strategic Planning Workbook (from their professional development program)

Additional on-line sources, blogs and articles will be utilized.

Class policy:

The student is expected to come to class prepared to work with appropriate materials. Arriving late, leaving early, long breaks and distracting talking is disruptive to class. Most assignments and information will occur at the beginning of the class. This information will not be repeated for people arriving late because it takes time away from the rest of the class. If you miss an assignment or information, it is your responsibility to acquire this information. You may take breaks as you need them during the class. Productive use of time, however, is essential for staying caught up with your work. It is important to develop a rapport with your classmates and there will be collaborative projects. The classroom should be place that is productive, challenging and enjoyable.

Evaluation:

Grades will be based primarily on the work done in and out of class. Grades can be affected by attitude and productive participation in discussions and contributions to group assignments. Poor attendance will definitely impact your grade. Outside-of-class work must be done every week and you should plan on scheduling, minimally, three hours of outside-of-class time to fulfill requirements. Not all students work at the same pace. If you are slow you may need to increase your hours spent on work outside of class. Assignments must be completed on time or the grade will be dropped one letter grade for every class period it is late, with 4 class periods late causing a "F" to be recorded for that assignment.

- A - exceptional solution to assignment, demonstrates strong effort combined with critical thinking,
- B - not exceptional but solid execution, solid effort
- C - average solution, met minimal criteria for assignment
- D - solution shows some effort and some understanding of the assignment but fails to grasp major concept/skill, execution is weak (does not solve the problem as stated)
- F - the solution reflects little or no understanding, thought, or effort

Notebook:

You are expected to maintain a notebook/journal. The notebook will serve to collect and organize your materials – development of organizational skills are important in this class.

Readings:

Each week there will be articles/websites/.pdf files provided by instructor to read along with reading the assigned book.

Attendance:

Please note that three absences are excused. More than that, deduct 1/3 of a letter grade for every class missed. Save these absences for when you really need them. Coming to class unprepared to work counts as an absence. Three late arrivals will add up to an absence. Attendance will be taken ten minutes after class begins. Note, however, instruction will begin on time so as not to waste the time of others. Note: you are required to attend the final.

CALENDAR

(note: timetable may be adjusted to better meet the needs of the class)

Wk 1: Goal setting for artists – developing a sustainable studio practice, defining success

Wk 2: Developing/facilitating a lecture series

Wk 3: Curating

Wk 4: Creating a new art space – artist run spaces

Wk 5: Press release/promotional material

Wk 5: Resources for professional development

Wk 6: Basic tools for artists: resume/biography

Wk 7: Basic tools for artists: artist statement

Wk 8: Basic tools for artists: website

Wk 9: Managing images/documentation of work

Wk 10. Promoting work

Wk 11: Funding work/Grant proposals

Wk 12: Project proposals/public art

Wk 13: Exhibition applications/galleries
Wk 14: Applying: Jobs
Wk 15: Cover & Query letters
Wk 16: Evaluation
Final: 10 minute oral powerpoint presentation of work

Assignments:

- | | |
|-----------------------------------------------------------------------------------------|-------------|
| 1. create resume, biography, artist statement, cover letter, class blog | (25%) |
| 2. organize and facilitate art lecture series for the department: 6 noon lecture events | (20%) |
| 3. organize and curate an exhibition (either at T10 or obtain an alternate space) | (20%) |
| 4. organize and propose an exhibition of graduate work to other spaces | (20%) |
| 5. write a practice grant proposal or public art commission proposal | (10%) |
| 6. 10 minute oral powerpoint presentation of work | (5%) |
| TOTAL | 100% |

Grading Scale:

A = 93-100 / A- = 90-92 / B+ = 87-89 / B = 83-86 / B- = 80-82 / C+ = 77-79 / C = 73-76 C- = 70-72 / D+ = 68-69 / D = 63-68 / D- = 60-62 / F = below 60

Note: In accordance with university policy, all cell phones and beepers must be turned off during class time.

STATEMENT OF ACADEMIC INTEGRITY: Students at Florida Atlantic University are expected to maintain the highest ethical standards. Academic dishonesty, including cheating and plagiarism, is considered a serious breach of these ethical standards, because it interferes with the University mission to provide a high quality education in which no student enjoys an unfair advantage over any other. Academic dishonesty is also destructive of the University community, which is grounded in a system of mutual trust and places high value on personal integrity and individual responsibility. Harsh penalties are associated with academic dishonesty. For more information, see http://www.fau.edu/regulations/chapter4/4.001_Honor_Code.pdf.

Plagiarism

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http://www.fau.edu/regulations/chapter4/4.001_Code_of_Academic_Integrity.pdf

DISABILITY POLICY STATEMENT: In compliance with the Americans with Disabilities Act (ADA), students who require special accommodations due to a disability to properly execute coursework must register with the Office for Students with Disabilities (OSD) located in -- Boca Raton - SU 133 (561-297-3880), in Davie - LA 240 (954-236-1657), in Jupiter - SR 110 (561-799-8585), or at the Treasure Coast - CO 117 (772-873-3382), and follow all OSD procedures.