

COE Faculty Assembly Steering Committee Meeting October 21, 2005

Meeting was called to order by Val Bryan at 10:05 AM

In attendance were Val Bryan, Dale Williams, Ray Cafolla, Val Bristol, David Wertz, Don Ploger (phone), and Deborah Harris (phone)

Agenda was re-ordered to accommodate Dr. Shockley, who had another meeting

Departmental Reports:

Teacher Ed (Don Ploger) Don indicated that there had been much discussion and concern within the department regarding recent searches. It appears that on several occasions, unanimous recommendations by search committees have been overturned by the Dean resulting in the committee's second choice being hired or the position not being filled. It was reported that in none of these cases did the Dean provide any rationale for these decisions. Discussion ensued where it became apparent that these concerns were shared by other departments. Discussion continued later in the meeting.

Counselor Ed - no representative present

Ed Leadership (David Wertz) Some recent discussion within dept. raised questions regarding status of preparation for NCATE (addressed by Dr. Shockley later in the meeting). Some faculty expressed a need for reporting of initiatives in the College. There were also questions regarding status of faculty lines. Ensuing discussion revealed that this was a concern across the college. Finally there still appear to be questions regarding the new SPOT forms.

ESE – no representative present

ESHP (Bob Zoeller) – One faculty member raised issue of duplicate e-mails within College

IT & R (Ray Cafolla) – Department has not had a faculty meeting this semester

A motion was made to carry forward the concerns regarding recent searches within the College as an agenda item at the October 28 Executive Committee meeting. Motion was seconded and unanimously supported.

Val, did we also agree to add this to the agenda for Nov. 4th FA meeting? I thought we did but I didn't record it in my notes.

The current COE Policies & Procedures w/regard to searches was examined. It does not appear that they address the issues raised. Val Bristol indicated that there are existing guidelines for conducting searches and that she would forward them to Val Bryan.

The proposed COE Faculty Assignment Guidelines were presented by Val Bristor including recent history of their development. She indicated that this document was more a “philosophical statement” and hoped that it could be put forth as a motion at Nov 4th FA Meeting after faculty input. It will also be an agenda item at the Oct. 28th meeting of Executive Committee and FA Leadership.

Much discussion ensued. Bob Zoeller raised concerns that the new guidelines were a way to get faculty to do more without receiving credit or compensation. David Wertz asked if infrastructure would be provided to support changes in faculty assignments.

The issue of the excessive number of meetings was brought up. It appears much of the information in these meetings was repetitive. Bob Zoeller asked why we had a Dean’s Forum several weeks ago when the Dean knew well in advance that the Dean would not be attending? It was also suggested that information could be more efficiently disseminated by e-mail or other means, rather than having another meeting. After much discussion, a suggestion was made to make meetings “working meetings” as opposed to discussions where nothing is resolved.

In light of the above discussion, Dale Williams suggested that increasing service within the College was an issue in terms of faculty assignments and needed to be addressed.

Bob Shockley then provided a report on NCATE:

A draft of the revised Conceptual Framework has been re-sent to faculty with changes highlighted. No further feedback has been received to date.

Feedback on the mission statement has been entirely positive.

Val, check my facts on NCATE below:

Pending further faculty input, Dr. Shockley indicated that the conceptual framework would go the NCATE steering committee for approval. A motion was made and approved to put forward the new Conceptual Framework for discussion and approval at the FA meeting on Nov. 4th.

Dr. Shockley expressed a desire for a stronger Code of Ethics. Discussion ensued.

Val, did we decide anything here?

Critical assignments and rubrics was addressed next. To assist w/this issue, a comprehensive data management system has been developed. The system is not just for data input but has an on-line training manual for adjuncts, for example. Discussion about the system revealed that, for various reasons, the system was not being utilized by adjuncts and faculty. It appears that some faculty lack computer skills necessary to navigate this system and other computer-based technologies.

Discussion also revealed a breakdown in communication especially in Teacher Ed where the number of critical assignments was not clear. Critical Assignments were evidently

posted on Blackboard w/o knowledge of instructors so course syllabi and Blackboard were not in accord. Question was raised as to whether students are legally required to complete assignments posted on Blackboard. Consensus was no, probably not.

Review of the Policies & Procedures Manual (P &P) was still in process with a timeline provided by Dr. Shockley. Dr. Shockley suggested that proposed changes be made clear for faculty to more easily review proposed changes.

The issue regarding searches was brought up and it was suggested that P & P would need to be amended to address this issue.

Question was raised by Val Bryan regarding administrative job positions and the policy for interim positions.

Deb Harris was asked to clarify the issue of FA membership especially for instructors, CTI's and SAS. Question was also asked about the difference between CTI's and instructors. After discussion, there was no clear answer.

Val, please check my facts again on section below

Dale Williams indicated that any change to membership would require an amendment to the constitution.

Motion was made and carried to bring forth motion for amendment regarding SAS membership in FA, specifically 1 collective vote in FA and 1 collective vote on FA steering committee.

Ray Cafolla made motion to bring forth motion at FA meeting to make all non-tenure track faculty non-voting members of FA. He further proposed that they would be able to serve on committees as non-voting members. Motion was carried unanimously.

Duplicity of FA information (MyFAU and FA website) was raised by Val Bryan. Discussion ensued. It was proposed that all future communication include a link to FA website.

SPOT reports – Val Bryan asked whether we should address issue of adding “overall rating of instructor” for COE.

Did we decide anything here?

It was asked that the COE P & T Committee review changes in SPOT report and report implications for P & T.

Meeting was adjourned at 12:07 PM