

College of Education
Faculty Assembly Steering Committee
 Wednesday, March 31, 2010
 Education 241
12:00 – 2:00

Meeting Minutes

WELCOME:

The meeting was called to order at 12:00 p.m. by President Warde.

ATTENDANCE: Dilys Schoorman, Daniel Reyes-Guerra, Meredith Mountford, Paul Peluso, Connie Keintz, Beverly Warde, Philomena Marinaccio-Eckel, Mary Lou Duffy, Lorraine Cross, Andy Brewer, Bob Zoeller.

GUEST SPEAKER: Jennifer Sughrue

ANNOUNCEMENTS:

- **Next Faculty Assembly Meeting:** April 16, 2010 Time: 10:00 a.m.-12:00 p.m.
 - Boca - ED 313 Davie- LA 148 Jupiter- EC 202C PSL- MP 205

OLD/CONTINUING BUSINESS:

- **Graduate Programs Committee Report (Mary Lou Duffy)**
 - Deb Floyd proposed policy for graduate faculty status at the last graduate college curriculum meeting. COE was the only college that passed without modification. To renew faculty status faculty should use application form currently on web site and new criteria. New graduate status process for adjuncts is reviewed at department level. Adjuncts don't have to fill out the form.
- **University Promotion & Tenure Task Force Report (Andy Brewer)**
 - P & T task force met on February 18th to discuss changes with the intent to send to the provost by end of meeting. COE's response reflected the process and full transparent participation of the faculty. Due to time constraints the task force met again on February 25th.
 - Task force discussed PIG; P=principles, I=instructions, G=guidelines. Members identified each college concern or suggestion and discussion ensued. Culminating document sent to Dean Alperin, deans of colleges, and University Senate P&T committee. Many COE recommendations were included in final document. There will be a three-year transition window.
 - President Warde sent an inquiry into Tim Lenz to determine if this needs to be approved by the Senate before Dean Alperin's P & T workshop.
 - April 16th Provost P & T forum 10:00-12:00 (same time as COE FA meeting).
 - April 23rd COE will give P & T workshop 11:00-12:00. We will request from Pat Maslin-Ostrowski that it be videotaped because of several conferences that day.
- **Live Text Plan**
 - Faculty is aware that LIVE TEXT is an assessment tool for NCATE, DOE and possibly SAC reviews. LIVE TEXT is set up to desegregate the data and electronically store student work samples for folios.

- **Issue 1:** Students needs a statement from Dean Bristor explaining LIVE TEXT for this semester. Statement might state that if a faculty member had the statement in his/her syllabus it will be waived and will no longer be a requirement for this semester.
- **Issue 2:** There needs to be a statement coming out as a college statement. A clearly delineated policy for the college (i.e., considerations for individual departments, doctoral and master degree students, initial certification, non degree students).
- **Issue 3:** There needs to be an enforcement piece. Faculty members should email President Warde to present some ideas about enforcement for going forward.
- **Issue 4:** Need to develop a timeframe (plan for now and for going forward).
 - What do we do this semester? We have an uneven application at this point. Some students have the complete statement in their syllabi, some have statement without “failing enforcement”, and some students do not know about the requirement.
- **Issue 5:** The administrative process that occurred did not consider faculty input in planning. If a decision directly affects the faculty a final decision should not be made until it is taken to the faculty.

NEW BUSINESS:

- **Emergency Executive Meeting on 2010-2011 budget**
 - Dean Bristor has scheduled an emergency budget meeting asking departments for suggestions in making a 4% reduction to the 2010-2011 COE budget. This plan may not be executed if budget cuts do not occur next year.
 - Departments are being asked to look at possible elimination of nonessential non-FTE elements at FAU.
- **Summer Employment**
 - Each college is coming up with their own criteria for summer appointment. Dean Bristor has suggested making a decision for this summer followed by a more thoughtful long-range policy.
 - The FASC will not agree with anything that is not in the collective bargaining agreement until the proper process is undergone
 - FASC suggestions are to delete #3, #4, and #5, as well as to substitute the word “unit” for “college” within #2.
 - Draft negates several important issues: doctoral reviews, COE summer term is high volume, need clarity of caps for summer courses, issues with regards to accreditation (maximum student cap in some departments).
 - Annual assignment includes 12 credit assignment adding in-service and research.
 - In sentence... “Courses should be limited to...” change “should” to “may”.
- **Candidates for New FA Officers**
 - President: Beverly Warde
 - Vice President: Connie Keintz and Meredith Mountford
 - Secretary: Philomena Marinaccio-Eckel
 - Archivist: Susannah Brown

GUEST SPEAKER: Conduct of Research Workshops (Jennifer Sughrue)

- University initiative concerning responsible conduct of research. Based on mandate from federal government, any student working on federal grants must go to workshop. Workshop areas include information on conflict of interest, mentor/mentee relationships, peer review, publishing, and human subject research. It is believed that the DOE and other federal agencies will adopt this face-to-face workshop requirement in addition to CITI training. Eventually faculty input will be requested as to whether or not these training workshops should be a requirement for other students.

DEPARTMENTAL REPORTS: Due to time constraints FASC department reports will be included in the agenda. Representatives need to send departmental reports to President Warde before the April 16th meeting.

- Communication Sciences. Interviewing for director.
- Counselor Education. Dept. 6th nationally ranked in publications.
- Curriculum, Culture, and Educational Inquiry. Successful search.
- Educational Leadership. Waiting for recommendation on Higher Education search and Research Methods search still going on.
- Exceptional Student Education.
- Exercise Science & Health.
- OASS.
- Teaching and Learning. Awaiting decision on Instructional Technology search.

POSSIBLE ITEMS/PRIORITIES FOR April 16, 2010 FA MEETING:

- LIVE TEXT
- BUDGET REPORT. Diane Alperin, Interim Provost, will not be able to attend to discuss budget due to P & T workshop
- STRATEGIC PLANNING
- ELECTIONS

APPROVAL OF MINUTES: The January 15, 2010 meeting minutes were approved. A motion to approve the minutes was made by President Warde; the motion was seconded by Bob Zoeller. The minutes were approved by a majority vote.

The meeting was adjourned by President Warde at 2:20 p.m.

Submitted by,
Philomena Marinaccio-Eckel
Secretary, Faculty Assembly