

College of Education
Faculty Assembly Steering Committee
Friday August 24, 2012 (10:00am – 12:00pm)
Boca, ED 356
Minutes

WELCOME

The meeting was called to order at 10:00 AM by President Brown.

ATTENDANCE (Alphabetical)

Ray Amirault, Traci Baxley, Susannah Brown, Traci Catto, Alyssa Dehass-Gonzalez, Rose Gatens, Mary Lou Duffy, Connie Keintz, Philomena Marinaccio-Eckel, Meredith Mountford, Paul Peluso, Robert Zoeller

ANNOUNCEMENTS

Faculty Assembly:

Friday, September 7, 2012	10am-noon Boca ED 313 (other campus rooms TBA)
Friday, November 2, 2012	“
Friday, February 15, 2013	“
Friday, April 19, 2013	“

Faculty Assembly Steering Committee:

Friday, October 19, 2012	10am-noon Boca ED 356
Friday, February 1, 2013	“
Friday, April 5, 2013	“

Faculty Assembly Executive Committee:

August 31, 2012 at 10 a.m. - 11 a.m. (Meeting with Susannah Brown, Mena Marinaccio-Eckel, Ray Amirault, Traci Baxley, and Dr. Bristol.)

APPROVAL OF MINUTES

The March 30, 2012 FASC meeting minutes were approved. A motion to approve the minutes was made by Connie Keintz. The motion was seconded by Mary Lou Duffy. The minutes were approved by unanimous vote.

OLD/CONTINUING BUSINESS

REPORT ON THE DEAN’S EXECUTIVE MEETING FROM FA PRESIDENT BROWN

President Brown explained that the Dean’s Executive Committee Meeting held on 8/23/12 expanded on items covered in the previous Executive Committee Meeting held on June 27, 2012 (attended by Ray Amirault) and that, due to time constraints, today’s meeting would focus on this updated information. Topics covered at the Dean’s 8/23 Executive Meeting:

STORM "ISAAC"

- Issues related to the possible impact of the storm "Isaac" on FAU operations.
- A request was made to ensure that office computers and other electronic equipment have been unplugged and covered with plastic (later in the meeting, this request to cover electronics with plastic was withdrawn).
- A request was made to remove personal property from the office.
- A request was made that everyone update emergency contact information with the online FAU emergency contact system.
- If an actual emergency materializes, phone calls will be made through a hierarchy of recipients to ensure information is dispersed to everyone (this might be Monday, but perhaps not at all, depending on weather conditions).

MARZANO/LSI

- The Marzano Center for Research and Development has the agreement with the State of Florida for a variety of assessment needs, along with Learning Sciences International.
- Meredith Mountford was present when the agreement was announced with FAU; the initiative involves writing large-scale drafts for research grants in the COE. Participation is open to anyone wishing to become involved; contact Meredith Mountford (Ed Leadership) is spearheading this, and is assembling a team (which can be as large in size as the number of individuals who wish to be involved) for any faculty member interested in this type of research. Meredith should be contacted directly if one would like to participate.
- October 4, 2012- Robert Marzano will be at FAU all day, with scheduled events to take place throughout the day at both the COE and at Henderson School (Joel Herbst will also be involved in this).

WEBSITE UPDATES

If any COE website updates are necessary, faculty should speak to Steve Diaz and/or Andres Leon. Dr. Bristol would appreciate if we would make these requests directly to Steve Diaz or Andres Leon. (These items could be outdated information, non-operating links, etc.)

SACS CREDENTIALING

SACS credentialing was a major discussion topic. There has been no formal response from the FAU Administration concerning the UFF statement on the faculty credentialing process. One current issue is the FAU Registrar is not putting on the official mailed envelope the name of the chairperson in the department that is hiring the individual, or the COE Dean's name. The applicant's name is present on the envelope which is "unacceptable" because of tampering fears. It has been requested that the outside mailing envelope of all official transcripts be addressed to the chairperson of the department that is hiring the individual or the COE Dean's name.

FACULTY CLUB

Faculty Club is open again. The reserved parking lot with gates by College of Engineering can be used by any faculty member by swiping their OWL card, when visiting the Faculty Club.

COMMUNITY ENGAGEMENT

Jennifer O'Flannery Anderson (VP of Community Engagement; joflanne@fau.edu) is making a special request concerning FAU alumni who have prestigious jobs that this information be sent to her.

FALL ENROLLMENT

At the Dean's Executive meeting on 8/23, Don Torok announced fall enrollment numbers, including noting that:

- The COE has experienced a decrease in fall enrollment by some 1,000 - 1,800
- TCC has played a significant role in reducing our FTE
- Jupiter enrollment has increased
- FTE for fall is 97.8% of last fall's numbers
- Three departments (CS&D, ESE, and ED&HP) have seen increases in fall enrollment

HIRING REQUESTS

There is no available news on this at this time.

FAIR/ASSIGNMENTS

Chairs are still entering faculty assignments into the FAIR system.

THE FIAT PROGRAM (JAN ANDREWS)

The FIAT budget is staying with the Dean's Office, but Jan Andrew-Rudin, Director of FIAT, will be reporting to Barbara Ridener, DTL Chairperson, as her supervisor.

TECHNOLOGY MONIES FROM SPRING, 2012

If faculty members have any technology money left over from the Spring 2012 semester, Andrew Robeson will have these funds available from these grants that have not been spent, and the monies will still be available for the Fall 2012 semester (*i.e.*, they will not be lost, and the technology funds will still be on the books, and available).

PREPARATIONS FOR OCT 4TH VISIT BY ROBERT MARZANO

Meredith Mountford asked for assistance in preparation for the October 4th visit by Dr. Robert Marzano. This is an agreement (MOA, Memorandum of Agreement) being signed with Learning Sciences International (the company addressing staff development). Partnering with school districts, universities, and people who can modify staff development and training to make it fit in an effective evaluation measure. There is a national research center in Palm Beach. This runs through the University Center of Educational Administration Center (Meredith is the Director) and partnered with Seattle Pacific University. This agreement allows for research developed here to be duplicated across the country. TheUCAE Center is the clearinghouse for LSI and Dr. Marzano to work through one sole entity (FAU). The awarded grant money will come to FAU. There will be an email call for those interested in serving on a committee to begin the grant writing process and planning Dr. Marzano's visit.

NEW BUSINESS

FACULTY SENATE REPORT

There has no Faculty Senate meeting this year yet, but our representative for Faculty Assembly, Philomena Marinaccio-Eckel, and other COE University Senators will report after the first meeting.

COE UNIVERSITY SENATE ELECTIONS UPDATE

- Joe Furner serving for a one year term.
- Meredith Mountford serving for a one year term.

- Deborah Floyd is serving for a two year term.
- David Kumar serving for a two year term.

FACULTY ASSEMBLY SPEAKERS

There was a request from faculty and administration to Susannah Brown to allow the following individuals to speak from the University at Faculty Assembly meeting: Provost Claiborne (awaiting confirmation), Dr. Chamley-Wiik, QEP (confirmed for 9/7), Dr. Monica Orozco, eLearning (confirmed for 9/7), Dr. Kevin Lanning, Faculty Assistant to the President on Contemporary Societal Issues (Strategic Plan) is unable to attend the September FA meeting, but will attempt to do so on 11/2, Dr. Deborah Floyd COE GPC (confirmed for 9/7), Dr. Cynthia Wilson COE P & T (confirmed 9/7), and Dr. Meredith Mountford concerning the Dr. Marzano visit and research (confirmed 9/7).

LIST OF STRATEGIC PRIORITIES

Meredith Mountford expressed two concerns. One item on the list was increasing faculty pay annually, and it was not one of the seven highlighted priorities (this is related to class capacities going up, but pay remains the same). Susannah Brown suggested she could ask Dr. Bristol to address this as one of her talking points. Paul Peluso mentioned that the previous Strategic Plan mentioned the pay issue.

CLASS SIZE

Connie Keintz brought up that the increased number of students may impact the capacity of faculty to meet P&T requirements, and that this should be brought up whenever possible. Bob Zoeller brought up that some classes have multiple Critical Assignments, and when multiplied against increasing class sizes, can impact the quality of instruction and reduce available time for research and scholarship.

PROMOTION AND TENURE

This was on the docket to be covered in every meeting. Philomena Marinaccio-Eckel brought up her urgent concerns about recent decisions concerning Promotion and Tenure, including her concerns that a potential systemic bias in the Promotion and Tenure process might be present, where the COE might be viewed in a different light than other colleges. It was discussed that concerns raised to the Administration concerning recent Promotion and Tenure decisions received no response, even though a number of faculty members wrote individual letters to the Administration. Philomena Marinaccio-Eckel also stated for the record that she was in disagreement about the University Promotion and Tenure Committee decision on Ernest Brewer that had been made in early 2012. Bob Zoeller suggested that we need specific detailed information before recent Promotion and Tenure decisions can be addressed with the Administration. Paul Peluso suggested that this issue should be addressed at a broader level, not strictly focused on a single faculty member, and that this issue needs to be fully discussed and examined within the College. Paul Peluso suggested, since Promotion and Tenure committee is a faculty committee, that our faculty representative be invited to speak to Faculty Assembly to provide her perspective. Philomena Marinaccio-Eckel stressed that the COE needs to address this issue at the college level so that issues concerning the potential differential weighting of research, teaching, and service between College and University Promotion and Tenure committees be addressed so that the process remains fair and unbiased.

CREDENTIALING

There is no official response from UFF to credentialing. Be careful if you are credentialing someone that the person's transcript they are requesting be not addressed to them, and addressed on the mailing envelope to the Dean or Chair of the Department (and you never touch it) so that it will not be returned. Traci Baxley mentioned that there is difficulty for people being credentialed because the name of the course frequent does not match the names of the 18 hours of background coursework. It was suggested

that the Dean formalize a response to the Provost and SACS committee on the effects of the current credentialing approach. (The UFF had been developing a similar document.)

10/4/12 FACULTY ASSEMBLY MEETING

Speakers: Dr. Meredith Mountford (Marzano); Dr. Monica Orozco (e-learning); Dr. Chamley-Wiik (QEP); Dr. Cynthia Wilson (P&T), Provost Claiborne, and Dr. Kevin Lanning (Contemporary Societal Issues) will be invited by President Brown to speak at the general Faculty Assembly Meeting.

The Strategic Priorities document will be forwarded to everyone on FASC. The COE Dean will be asked to speak on the FAU Strategic Priorities and other talking points discussed.

GRADUATE STUDENT ISSUES

Faculty Assembly approved a motion in the spring 2012 concerning the Graduate Assistantship Tuition and Benefits document. Deborah Floyd would like us to be aware of it again; we can mail it out to everyone, as the draft document will likely be implemented immediately. Deborah Floyd is the Chair of the University Graduate Programs Council. It was suggested that Deborah Floyd might do a comparison with the previous policy to highlight changes and issues at the 9/7 FA meeting. Susannah Brown will invite Deborah Floyd to discuss this issue at the 9/7 FA meeting (confirmed she will attend and discuss).

DEPARTMENTAL REPORTS

CCEI

At the Departmental Retreat, it was discussed as a concern by faculty regarding the FAU Legal Department changing a letter of support for a grant immediately before the grant submission date. At no time during previous interactions and drafts, prior to this change, was it indicated by parties reviewing the grant that the letter of support would not include specific timelines that were negotiated and were pertinent to the grant's requirements. This late change did not allow for further discussion with the faculty grant writers and the FAU Legal Department as the grant deadline was soon after the letter was returned to the faculty submitting the grant.

Other Department representatives had no reports to make at this time.

All Department Reports will be submitted by email to the Secretary, Ray Amirault for inclusion in the Faculty Assembly Agenda for 9/7.

The meeting was adjourned by President Brown at 12:00 p.m.

Submitted by:
Ray Amirault
Secretary, Faculty Assembly