

Faculty Assembly Minutes

January 25, 2019, 10 am to 12pm

COE Room 313

Future FA meeting date: April 19th, 2019

Future FASC dates: March 29th, 2019

Attendance: CSD: Tessel, Imgrund, Williams, Porcaro. Counselor Ed.: Peluso, Emelianchik-Key. CCEI: Schoorman, Baxley, Ramirez, Sembiente, and Vaughn. ELRM: Bloom, Mountford, Dennet, Bryan. ESE: Darling, Brady, Finnegan, Miller, Ramasamy. ESHP: Zoeller. T & L: Ridener, Bousalis, Dernikos. Dean Bristol. Dr. Heydet-Kirsch.

Announcements

Faculty and Department Accomplishments

The assembly explored better ways to capture and market the accomplishments of the COE departments and faculty. No conclusions were reached. It was decided to continue the brainstorming about this process with the assembly at the next full faculty meeting. A suggestion was made to make changes to accomplishments document via google docs. Faculty were encouraged to send any and all ideas for making this process more efficient and effective to the secretary for the Steering Committee to consider at their next meeting.

Formation of the Dean's Search Committee

Dr. Mountford shared the process used to form the search committee for the Dean's search.

Dr. Williams, Dr. Bloom, Dr. Mountford, and Dr. Dernikos, four members of the search committee, commented on the dean's search process so far. The search committee members have met the search consultants and they had posted the job description. Final interviews may be graduation week or the week after – concern was expressed about this. A consensus emerged that a full professor is imperative to support the research efforts of the faculty. The search consultant reported that if they don't find an appropriate candidate then they will have to push the search back to fall. Comment: What happens if the search is pushed back? One assembly member noted the search firm needs to understand the uniqueness of searching for a college of education dean. Comment: the search firm also has a role in educating the provost. The assembly asked Dr. Mountford if she could get more information from the provost or elsewhere as to the specific weaknesses the provost found with the COE upon his arrival to FAU. Dr. Mountford agreed to check on that and see if the Provost could speak at the last meeting of the assembly this year. **Discussion/Decision** to invite the Provost to the last full FA meeting to report and show us the areas he referenced as weak when he visited last time. We would like to see the data to know which direction to move in.

Continuing Business

President and VP for next year

We need to do elections before March 28th, should have all candidates by March 15th and then let elections run for 2 weeks and announce at April 12th.

Overloads

Faculty posed questions about recent scrutiny regarding the number of overloads being used in the COE. Dr. Mountford reported that she serves on a committee that is looking at overloads and will report out at next faculty meeting regarding any proposed changes to the overload policy and the rationale given.

Approve FA minutes from last meeting – Dr. Tessel

Will wait until next meeting to approve.

Changes to the COE Constitution – Dr. Mountford

Completed with Dr. Mountford and the Dean with Dr. Hawkins. Question regarding preamble #3 and why was a change made to 'majority of aspects of COE.' Reasoning was that there are circumstances where the FA does not have authority. Terms have been changed from faculty governance to 'shared' governance. Multiple people expressed concern over the term 'majority'. Comment: under functions it already says that there are limitations on our authority. Does everyone know the difference b/w faculty and shared governance? Faculty governance suggests that policy is created by the faculty but shared means that the administration governs and in some situations, faculty has input. Comment: sounds like we are advisors not decision makers. Comment: are people in senate ok with these changes? -there was not the impression that this was a choice. Suggestion: change wording back to majority and just change what is under functions and move it to item 3. Dr. Mountford will try to make those changes and get them approved but cautioned the Assembly other colleges were denied any changes.

University Faculty Senate Report – Present Senators

The Academic and Planning and Budget committee will be having a meeting regarding the budget and all transparencies. **The provost would like faculty to attend this meeting on April 25th from 9:30 – 11 am in General Classrooms South (GS) room 110.** Provost believes that the faculty will be his biggest lever in helping him with budget issues with the president. Comment: where is the climate survey results? Comment: Diversity seminar yesterday received the information from the Advance grant. There was only a 35% response rate so not sure how helpful it was. Not sure if the information is telling us anything due to low response rate. things were mostly in the medium/average category. Kate Detwiler? Is person leading the Advance group. Results should be on diversity council website. Dilys will ask for PowerPoint from the presentation. There may be a fear issue with confidentiality with responding to the survey even though they do everything possible to remain anonymous. Some of the demographic questions were very specific and could identify people. Comment: You were actually able to skip these questions if you wanted to.

UFF-FAU report –Dr. Zoeller

We have a new contract in place. Our enrollment is over 50%. Legislature is trying to decertify chapters that are below 50%. Members of the executive committee are all senators. The

statewide union meets twice a year to make decisions about the union as a whole. All the state institutions in Florida are in the union. We now have 19 senators. Dr. Zoeller is stepping down from grievance committee. Election for officers will be at end of March. People in Jupiter are having trouble seeing who is speaking when people in the audience are speaking. They are requesting another camera in the room in order to see the audience.

New Business

11:00-11:40am

COE parking issues – some chairs have parking spots – this is \$700. The garage is being used by business. The plate readers are not always picking up non-faculty/staff plates. Facilities Stacy Volnick is in charge of parking. The biggest problem is students are parking in our lot and not being ticketed. Comment: we should invite the person in charge of parking to the next senate meeting.

Academic Planning and Budget committee – Budget Transparency – Mountford

University Policy Committee – Overload data forthcoming – Mountford

Dr. Mountford asked if she could share this with her colleagues and the answer was yes. Comment: can we also find out how this data was collected. Another issue is the data on textbooks. An issue came up where a 10th and 11th edition of a book were accepted for a class and then both were taken into account as books that students had to purchase. Senate asked bookstore to be arranged by department. Comment: now arranging books alphabetically, not by course. Someone from the bookstore may be coming to senate.

Senate Attendance - Dr. Wagner will ask Senate to provide space on the Senate Agenda for UFF FAU to update faculty

Hoping to gain more attendance at senate. Another suggestion was to have one or two FA presidents come and give a presentation regarding what their colleges are doing/issues, etc. Information seems to be inconsistent among faculty, senators, chairs, and administrators.

SPOT averages – Dean Bristor

Wanted to say thank you for getting the SPOT averages for us. We need these for annual evals, SPE and P & T. Your SPOT averages should be more detailed. Can request from OIT the averages for graduate classes vs. undergrad and online vs in person classes. Patty will be getting this information out.

Promotion and Tenure External Letters – Mountford

Problems getting 5 letters. Interfolio is sending requests out the individuals seeing the requests are not seeing as a normal email and we are getting letters from people who are well known from to the applicant. The email comes from interfolio and not from FAU and therefore may look like a real email. You also don't get any information like auto reply or if the email was incorrect. Many chairs are now sending out an initial request and then send the request through interfolio. The sections that need to be sent have to be locked by the candidate before the chair can send a request out, which means that the candidate has to be done with them, so candidate cannot continue working on their interfolio while they are out. Greg Brigman is now COE rep. This issue should at least be raised at senate steering. Things cannot be removed. There is no room in interfolio regarding why each person was chosen. Any connection must be acknowledged. Technology is dictating policy. Should Internal letters should be handled the same way as external but this?? This was brought to us by UFS. Josephine handled a lot of the

issues with interfolio. The timeline for the cases should also be brought up. The cases are not yet open for people going up. One thing we ask at senate is that when something is put into place should be reviewed annually. Comment: there should be sections related to academic year. Motion to extend the meeting Dr. Peluso then Dr. Brady.

***Deans talking points**

Send Dean an email and she will send out SPOTS averages if you need it.

Timelines for annual evaluations 10.3 in CBA. Must be completed 90 days after evaluation period ends so 90 days is March 31st. The Dean's deadline is March 22nd. It's up to the department chair when they want to make their deadline. Not everybody is going to get 5's. The 360 eval will stay and will include undergraduate dean and the library. Provost has also added an online survey with questions that are a little different from the 360 and there will be a written comment.

Summer policy will be like last summer. Dean is in the process of writing it up. Question: who is signing IRB forms now that Dr. Torok is gone? Dr. Kirsch will help with scheduling and enrollment. IRB will now go directly to IRB, it was not mandatory that he check them. Bumping issue – if a faculty members' course did not make and an adjuncts course did then we bumped them, but this is not allowed anymore. It was suggested dept chairs should compile data on this for a year and then report on it – this was suggested.

Adjourn

at 12:25