

meeting minutes

COE Faculty Assembly Steering Committee Minutes October 27th, 2023

Meeting called to order at 10am

Present: Sharon Darling, Meredith Mountford, Lisa Finnegan, Kelly Emelianchik-Key, Caitlin Imgrund, Mary Lieberman, Sita Ramnarace, Dilys Schoorman, and Ira Bogotch.

Absent: Jack Scott

1. Welcome and Request for Feedback on the September FA Meeting
 - a. Sharon is open to hearing positive or negative feedback/suggestions about FA governance at any time in this academic year.
2. August 2023 COE FA Steering Minutes approved with the change of spelling to Nicole Morse.
3. Listening Session Results-Data from the Virtual Listening Tour is available. Sharon sought volunteers to help analyze data for themes
 - a. Caitlyn and Meredith have volunteered to join Sharon in analyzing the data into themes.
 - b. All members of Steering should read and send the ad hoc committee feedback.
4. COE FA Constitutional Amendments –Seeking Volunteers for Ad Hoc Committee. Sharon asked for volunteers to serve on another ad hoc committee to review the FA Constitution; no volunteers, so will bring it to FA.
 - i. Issue 1: Update listings of committees and dive into the question of which committees report to FA and which are COE committee (and which overlap);
 - ii. Issue 2: Voting Members – limited to faculty only or to staff and administrators.
5. Post Tenure Review (PTR), SB 266 Information Request Proposed New Board Regulation 9 016, Prohibited Expenditures, and Other Legislative updates
 - a. Sharon urged all to give feedback when requested to PTR and other legislative updates
 - b. Discussion of PTR
 - i. Criteria for COE PTR is under development by COE Chairs and Dean, and Sharon (as FA President). Draft will come to faculty for review and input. Be on the lookout for this and please provide input. Need input of the faculty beyond the President of FA attending the Exec Committee meetings

COE Faculty Assembly Steering Committee Minutes

October 27th, 2023

1. Considerations for PTR
 - a. PTR development should be guided by principles
 - i. Staying with the state law, but giving faculty a voice.
 - b. PTR criteria should be consistent with COE P&T, perhaps even less stringent than P&T
 - c. “Other” (conduct) criteria should be limited to review of personnel files in the PTR process
 - d. Is the process tied to salary increases?
 2. Ensuring that the criteria – at least for the first go-round – be used retrospectively. In the future, the criteria can address aspirations of both individuals and the college/university
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6. Potential Guest Speakers for the November FA meeting- All speakers have 7 to 10 minutes
 - a. FDOE update: New FEAPS, Reading Endorsement update, & other legislation impacting TPPs
 - i. Presentation by Andrew Brewer? moved TO JANUARY
 - b. UFF update-Emily Finichel & Nicole Morse
 - c. IRB update Judith Martinez, Research Integrity Coordinator to be invited
 - d. Danile Jerome, Associate Director of Operations and Community Engagement, will discuss workshops and videos from the Rubin Wellness Center in the College of Social Work
 - e. Invite will be extended to UFF, IRB, and Rubin Wellness Center
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7. Other Updates:
 - a. Faculty Senate: Meredith Mountford will provide UFS update (for Sept and October, 2023)
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8. FA Discussion-Forum to discuss the fair and appropriate use of AI and Chat-GPT
 - a. What are the critical questions for faculty and students?
 - i. What is fair/appropriate use?
 - ii. Are there COE, Department, or Senate policies to consider?
 - b. One proposal was a panel hosted by FA
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9. COE FA Nov. 3, 2023-Dean’s Talking Points (~20-25 minutes)
 - a. Superintendent visits-
 - i. FYI-Superintendents from Broward and Palm Beach have been invited to FA by the faculty; received favorable replies. Will be scheduled for Jan and April.
 - b. PTR-The COE faculty FA urges you and the Chairs to consider these principles as you develop the PTR Criteria-please respond to each...
 - i. The relationship between P&T and PTR-How are you and the Chairs ensuring that the PTR criteria being developed is consistent with, but not more stringent than the current COE P&T Criteria?
 - ii. PTR Criteria Being Retrospective vs. Prospective Criteria-PTR- This first cycle is retrospective in that it will evaluate faculty based on the last five years; how is this being

COE Faculty Assembly Steering Committee Minutes

October 27th, 2023

considered in the development of the PTR? How will this PTR criteria evaluate what was vs. what it will be?

- iii. The Role of Faculty Governance/Voice in this Development Process -how and when will faculty voice (besides the involvement of the FA president be garnered in the development of criteria)?
- c. Differential Teaching Loads
 - i. What is your plan for getting us there in terms of this being a possibility for some faculty?
- d. Moving COE toward the university's goals of R1
 - i. What do you see as critical components of this movement? How will you move the COE toward R1?

Meeting adjourned at 1135am

*Minutes Submitted by Ira Bogotch
2022-23 COE FA Secretary*

Minutes Approved Jan 12, 2024