

**College of Education
Faculty Assembly Meeting
Friday, April 20, 2012
10:00 – 12:00
Boca COE 313, Davie LA 150
Jupiter EC 222, Port St. Lucie MP 223**

WELCOME: Faculty Assembly President Connie Keintz called the regular meeting of the Faculty Assembly to order at 10:05am.

ATTENDANCE:

CCEI- Traci Baxley, Gail Burnaford, Dilys Schoorman, James McLaughlin, Noorchaya Yahya, Nancy Brown, Evelyn Torrey

CE- Paul Peluso

CSD- Connie Keintz, Deena Wener

Dean's Office- Don Torok

ELRM- Valerie Bryan, Daniel Morris, Meredith Mountford, Robert Shockley, Marianne Russo, Chunxue Wang

ESE- Ron Taylor, Beverly Warde, Michael Brady, Lydia Smiley

OASS - Deborah Shepherd

T&L- Ray Amirault, Susanne Lapp, Sharon Crawley, Jennifer Bird, Susannah Brown, Andy Brewer, Philomena Marinaccio-Eckel, Joan Lindgren, Donald Ploger, Janet Towell, Alyssa Gonzalez-De Hass

ES&HP – Susan Graves

GUEST SPEAKER: Dr. Brenda Claiborne

Please advise **Marinacc@fau.edu** if you attended and your name does not appear above.

FA 2012-2013 EXECUTIVE COMMITTEE: President Keintz introduced next year's officers:

President: Susannah Brown

Vice-President: Philomena Marinaccio-Eckel

Secretary: Ray Amirault

Archivist: Traci Baxley

FACULTY ASSEMBLY DATES AND TIMES 2012-2013

September 7, 2012 10am-12pm ED 313 (Boca) video conferencing rooms to be announced.

November 2, 2012 10am-12pm ED 313 (Boca) video conferencing rooms to be announced.

February 15, 2013 10am-12pm ED 313 (Boca) video conferencing rooms to be announced.

April 19, 2013 10am-12pm ED 313 (Boca) video conferencing rooms to be announced.

APPROVAL OF MINUTES: A motion to approve the January 27, 2012 minutes was made by Paul Peluso; the motion was seconded by Susannah Brown. The minutes were approved by a unanimous vote.

OLD/CONTINUING BUSINESS

SPEAKER: Dr. Bob Shockley

NCATE Update: We are up to date according to timelines. We have five working committees and all have representatives from each of the departments. We have specific committees covering examination areas from “Assessment” to “Alignment” to “Department of Education Standards”.

Topics where work needs to be done: The Policies and Procedures Manual is not current. We need to take a look at 10-15 policies and make recommendations. For next year’s fall semester we will be bringing proposed amendments to the faculty assembly.

We are moving forward in other areas of concern such as professional development for our adjuncts. We need to bring adjuncts into the fold by encouraging and providing professional development through scholarly activities. Another area of concern for adjuncts is we had a manual for adjunct orientation that currently is not being utilized. We are looking at putting together online adjunct orientation. We would like feedback (i.e., what do they need to know about the library, Bb, syllabi, specific things related to your academic department beyond this).

A concern in regard to clinical supervisors, is that a lot of our clinical supervisors, (i.e., Department of Teaching and Learning), are adjuncts rather than faculty. NCATE is very specific in regard to requiring that clinical supervisors be current in terms of professional activities. This means they need current professional development. We are thinking about some sort of requirement similar to the recency prerequisite for professors aligned to clinical supervisors. This possible solution would require that clinical supervisors going to professional development training would be required to keep a log of activities so we can document this as per NCATE policy.

Lastly, NCATE requires units to be responsible for all activities related to Teacher Education. So if College of Science writes a grant, it needs to be under the auspices and review of COE Dean Bristor.

In sum, we have specifically asked all chairs to request faculty to work on electronic submissions and samples of academic work. The documents room is now all electronic. Different departments are going about this differently. Some electronic samples can be submitted to department chairs; ultimately everything will go to John Hardman.

NEW BUSINESS

FA PRESIDENT’S REPORT

SPEAKER: Connie Keintz

Status of the College: In the past year, the College of Education has continued to provide leadership and a voice to FAU and the community. Early last fall, the Faculty Assembly Steering Committee worked with Dean Bristor to help assemble information concerning

how the COE fits into the "FAU Signature Themes" that were proposed by our President and new Provost.

Several FAU administrators attended our first Faculty Assembly meeting in September and commented on the usefulness of our input. The Faculty Assembly approved the NCATE conceptual framework in November. In addition, the Faculty Assembly has had an active voice and participation record in the implementation of the NCATE Strategic Plan.

“As President of the Faculty Assembly I have been involved in revisions to the COE policy manual which is in need of serious updating. In order to meet a need stipulated during the NCATE review process, the possibility of a Faculty Assembly-sponsored workshop series to provide continuing education for faculty and adjuncts is being explored. Also, in my role as president of the Faculty Assembly, I participated in discussions with Dean Bristol, Cynthia Wilson (chair of the COE P & T Committee) concerning the new promotion policies for non-tenure track individuals. It was determined that each department will have a representative assigned to determine promotion criteria. A separate committee will be formed to determine if the criteria is met by non-tenure track individuals who apply for this promotion.

Finally, Faculty Assembly served as a vehicle for discussion among departments concerning decisions on the new GRE guidelines. Changes to the COE Faculty Assembly Constitution were proposed, voted upon, and carried through which allowed the process to be streamlined and set up earlier in the year. This allowed us to elect all members of the FASC before the end of the spring semester, making a smoother transition for officers. A meeting was held to orient the new officers to the duties of their elected offices. This new election system also included faculty senate elections and was set up to stagger the election of senators.”

Future of the College:

College P & T Document: It would be beneficial to revise this document, particularly concerning the various ways we define service in our college.

University Senate: A formal report from COE university senators at Faculty Assembly meetings would allow better communication to all COE members. This report could be an agenda item at the four Faculty Assembly meetings each year.

Budget Discussions/Communications: Continued reports concerning the budget will be addressed at all four Faculty Assembly meetings. Budget decisions will be clarified and explained, and time for Faculty Assembly members' questions concerning the budget will be included in the agenda.

TUITION BENEFITS POLICY (see attached document from Deborah Floyd)

SPEAKER: Connie Keintz

See attach GPC document that outlines several concerns about this policy. One concern is that graduate assistants who do not have 20 hours a week will not receive full tuition. Another concern focuses on the approved plan of study being on file by end of first

semester of assistantship. The general feeling is that this is awfully early. A motion that a memo be sent that will detail our concerns with items 4 and 5 was moved by Susannah Brown and seconded by Dilys Schoorman.

TECHNOLOGY SUPPORT FOR STUDENTS

SPEAKER: Dilys Schoorman

Dean Bristol suggested at the last meeting that we ask Steve Diaz to put forth a Technology Grant proposal for software. Dr. McLaughlin, Steve Diaz, and I put together a Technology Grant proposal under the CCEI department. We asked about survey software and whether any other software could be used. A presentation was also made at the senate where it was found that the COE is the only college that has this problem. Barry Rossen said he would work with us. Dilys hasn't heard an update yet. The proposal was put forward with an estimate that might be able to include other departments as well.

MOTION FOR COMMENDATION: Robert Shockley motioned that faculty commend Connie Keintz for exemplary service as faculty assembly president. Motion was seconded by Mike Brady. Motion was approved.

INVITED SPEAKER

SPEAKER: Dr. Brenda Claiborne, University Provost and Chief Academic Officer:

The Provost thanked Faculty Assembly for inviting her. In spite of a difficult budget year, the BOT had a productive meeting, and the university is moving forward protecting faculty, faculty lines, students, and classes. Difficult choices had to be made, but the Provost wanted to remind everyone that there is a wonderful vision of FAU; there is still money to protect faculty lines and to move forward as well as doing what is best for students, who are appreciative of their professors. The Provost added that there still remains work to be done in the next weeks and months with the partner campuses.

Q&A Faculty Questions and Comments & Provost Claiborne Answers:

Question: In regards to tenure track faculty positions, you have stated that we need to increase the number of lines, but over the last 3 or 4 years we are losing positions much less increasing them. What is the plan for increasing the number of positions?

Answer: The Provost responded that currently no plan has been laid out, but there is hope that as the budget stabilizes there can be a decrease in the number of adjunct hires and an increase in endowed professorships at FAU. The advantage of being a Research I Institution is that the university can bring in research dollars. Administrative overhead was reduced by closing other campuses to protect and increase faculty lines. FAU is facing a big budget cut in addition to past budget cuts, but the university is lucky to have Dennis Crudele, Vice President for Financial Affairs, and President Saunders who continue to support adding faculty positions.

Adjourn

FA President Keintz adjourned the meeting at 12:20 p.m.

Submitted by, Philomena Marinaccio-Eckel

Secretary, Faculty Assembly

The Faculty Assembly is an advisory body. As such, it passes along the faculty concerns, recommendations, and motions to the Dean. The Assembly does not create or prohibit programs/policies. It does, however, communicate issues to which the Dean is expected to respond.