

## FAU MAIL TRANSFER VOUCHER

<b>Smart Tag#:</b>		<b>Domestic Mail</b>	
Department Name:			
Phone #:		Date:	
Authorized Departmental Signature			
Printed Name			
	Quantity		
<b>DOMESTIC MAIL CLASSES</b> <input type="checkbox"/>			
First Class		* We provide Priority envelopes, boxes & stickers.	
Priority			
Parcel Post		for assistance call: FAU MAIL CENTER 561-297-3172	
Book Rate			
Library Mail			
<b>SPECIAL SERVICES</b>			No. of Pieces
UPS		* ENTER INSURED VALUE (UPS Only) \$	
Certified		! Requires special label	
Express		* We provide Express envelopes & address labels.	
! Return receipts are available for the above services. Please attach the return receipts to the mail piece.			
Indicate your special instructions here.			

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